

SEVILLE BOARD OF PUBLIC AFFAIRS

August 1, 2011

Brian Greer called the meeting to order at 6:45 PM. The meeting opened with the pledge of allegiance.

Present: David Johnson Brian Greer (President)
Cathy Kilgore (BOPA Office Manager) Kieran O'Rourke
Kevin Bittaker (Superintendent)

Absent: None

Mr. Johnson moved to approve the minutes from July 18, 2011. The motion was seconded by Mr. O'Rourke. Mr. Johnson and Mr. O'Rourke voted to approve the minutes. Mr. Greer abstained. The minutes were approved.

Mr. O'Rourke moved to approve the payment of the bills. The motion was seconded by Mr. Johnson. The motion passed unanimously.

PRIVILEGE OF THE FLOOR:

None

UTILITY COMMITTEE REPORT:

None

SUPERINTENDENT'S REPORT:

Mr. Bittaker reported that he is still accepting quotes for tree trimming within the Village.

OFFICE MANAGER'S REPORT:

Mrs. Kilgore gave the extended payment plans.

She also reported on several circumstances surrounding records retention. The first was the medium (CD, tapes, paper, etc) of storing records can be an issue. As technology advances, methods of storing information that are up to date today may be obsolete in the future and retrieving data from an outdated format can be a serious problem. Both Wadsworth and Wellington still keep their records in their original paper format to prevent the records from being irretrievable. There is a meeting on Wednesday, August 3 of the Seville Records Commission to approve the disposal of the list of records that Mrs. Kilgore has submitted. If approved, the list can then be submitted to the required state agencies for approval and ultimately, disposal.

There is an outstanding utility bill of \$1,261.02 at 83 West Main. Mrs. Kilgore asked the Board to approve the filing of a lien prepared by the Village Solicitor on the property. Mr. O'Rourke moved to approve the filing of the lien. The motion was seconded by Mr. Johnson. The motion passed unanimously.

UNFINISHED BUSINESS:

The Breckenridge Condominium Association expressed concern about water draining onto their property from Benchmark Inc. Mr. Bittaker said that this is not a responsibility of The Village but rather a responsibility of the Condominium Association. Mr. Greer had a letter from GPD Associates that concurred with this.

Councilman Rick Stallard said that he had received information from Blair Rubber concerning flooding issues. Mr. O'Rourke pointed out that engineering for flooding is done based on a 25 year flood basis. This has been an exceptional year in that there have

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been several storms this year that have exceeded the 25 year basis. The Board noted the concern but will take no action at this time.

NEW BUSINESS:


None

Mr. Johnson moved to adjourn. The motion was seconded by Mr. O'Rourke. The motion passed unanimously.

The meeting was adjourned at 6:57 PM.



BRIAN GREER
PRESIDENT



JAMES CARRICK
FISCAL OFFICER