

SEVILLE BOARD OF PUBLIC AFFAIRS

August 06, 2012

Mr. Greer called the meeting to order at 6:47 PM. The meeting opened with the pledge of allegiance.

Present: Kieran O'Rourke  
          Brian Greer (President)  
          Kevin Bittaker (Superintendent)

          David Johnson  
          Cathy Kilgore (Office Manager)

Absent: None

Mr. Johnson moved to approve the minutes from 07-16-2012. The motion was seconded by Mr. O'Rourke. The motion passed unanimously.

Mr. O'Rourke moved to approve the payment of the bills. The motion was seconded by Mr. Johnson. The motion passed unanimously.

Privilege of the floor:  
None

Utility Committee report:  
None

Superintendent's report:  
Work on the EQ basin is progressing well.  
The SBR building needs a new roof. The roof measures 42' by 20'. The first quote for a steel roof was for \$14,000.00. Mr. Bittaker is getting more quotes.  
Surveyors have been in and surveyed the Homestead and Pleasant Streets storm sewers.  
Mr. Bittaker reminded everyone that he will be on vacation next week.

Office Manager's report:  
Mrs. Kilgore gave the extended payment plans.  
The Board requested that Mrs. Kilgore check to see if the individual involved in the accident involving the fire hydrant is covered by insurance.

Unfinished business:  
Mr. O'Rourke reported that deposits for July were in excess of \$716,000.00.

The Village Solicitor reported that the first draft of the new Village Employee Handbook is available and he would like feedback from everyone.

Mr. O'Rourke said that a review of the job description for Tiffany Shultz needs to be completed. The current job description does not reflect upon the actual work being done. A work session to discuss the issue was scheduled for after the next BOPA meeting. Solicitor Ted Lesiak felt that all job descriptions need reviewed. The Board will figure out a plan to look at all job descriptions. Mr. O'Rourke further stated that we, as a group, need to put more effort into this to bring some much needed order.

Net metering will be discussed in the future.

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Mr. O'Rourke reported that The Blue Creek Wind Power project the Village is involved with is up and running and produced 5300 megawatts last month. The truck repair mentioned at the last meeting has been completed and the truck is back in use.

New business:  
None

Mr. Johnson moved to adjourn. The motion was seconded by Mr. O'Rourke. The motion passed unanimously.

The meeting was adjourned at 7:03 PM.

  
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BRIAN GREER  
PRESIDENT

  
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JAMES CARRICK  
FISCAL OFFICER