SEVILLE BOARD OF PUBLIC AFFAIRS
DECEMBER 17, 2012

Brian Greer called the meeting to order at 6:45 PM. The meeting opened with the pledge of allegiance.

Present: Kieran O'Rourke, David Johnson, Kevin Bittaker (Superintendent), Brian Greer (President), Cathy Kilgore (Office Manager)

Absent: None

Mr. Johnson moved to approve the minutes from December 3rd. The motion was seconded by Mr. O'Rourke. The motion passed unanimously.
Mr. Johnson moved to approve the payment of the bills. The motion was seconded by Mr. O'Rourke. The motion passed unanimously.

Privilege of the floor:
Councilwoman Leslie Miller said that several downtown merchants have inquired about putting lights on the trees in front of their stores. Mr. Bittaker explained that there was no outdoor electric service but merchants could run extension cords to the trees. The cords would have to be run overhead so as not to cause a trip hazard on the sidewalks.

Utility Committee report:
None
Superintendent's report:
None
Office Manager's report:
Mrs. Kilgore gave the extended payment plans.
Office employee Tiffany Shultz has received an "A" in her Essential of Management Tech course and second "A" in Basic Accounting II course.
Applicants for the American Municipal Power scholarship should submit their applications to the BOPA office by January 11th. An announcement will be in the next BOPANews.
The year-end BOPA Trustee meeting will be on December 28th at 11:00 AM.

Unfinished business:
None

New business:
Mr. O'Rourke noted that the City of Medina is raising their water rates. We are not raising water rates. We have a declining block water rate structure in place.
Councilwoman Miller told the Board that the Village is putting the health insurance out for bid. She said that a letter should go out to all employees notifying them of the bidding process and the information that will be required from them.

Mr. Johnson moved to adjourn. The motion was seconded by Mr. O'Rourke. The motion passed unanimously.
The meeting was adjourned at 6:52 PM.

BRIAN GREER
PRESIDENT

JAMES CARRICK
FISCAL OFFICER