SEVILLE BOARD OF PUBLIC AFFAIRS
August 20, 2012

Mr. O'Rourke called the meeting to order at 6:45 PM. The meeting opened with the pledge of allegiance.

Present: Kieran O'Rourke David Johnson
Cathy Kilgore (Office Manager)
Kevin Bittaker (Superintendent)
Absent: Brian Greer (President)

Mr. Johnson moved to approve the minutes from 07-16-2012. The motion was seconded by Mr. O'Rourke. The motion passed unanimously.

Mr. Johnson moved to approve the payment of the bills. The motion was seconded by Mr. O'Rourke. The motion passed unanimously.

Privilege of the floor:
None

Utility Committee report:
Councilwoman Barb Schwartz reported that the Village Handbook is being redone. Everyone should have received a copy via e-mail and should review it for any concerns. Mrs. Schwartz asked that employee reviews be completed by September 30th.

Superintendent's report:
Work on the EQ basin is progressing well. Digging for the new wet well has begun but the ground is wetter than anticipated, slowing the process to some degree. All the sewer lines in the Village tie into the 24" line coming into the sewer plant.

Office Manager's report:
Mrs. Kilgore gave the extended payment plans.

Unfinished business:
The work session originally scheduled for this evening is postponed because of the absence of Mr. Greer. It will be rescheduled for September 4th immediately following the regular meeting.

New business:
Several issues concerning the new handbook were brought forward. It was decided to discuss all of the items at the work session scheduled for September 4th.
Mr. Bittaker suggested a committee of 3 or 4 people to oversee the review of the handbook. Mr. O'Rourke suggested The Board recommendations should be completed by September 15th.

Mr. Johnson moved to adjourn. The motion was seconded by Mr. O'Rourke. The motion passed unanimously.
The meeting was adjourned at 7:09 PM.

Kieran O'Rourke
KIERAN O'ROURKE
PRESIDENT PROTEM

James B Carrick
JAMES CARRICK
FISCAL OFFICER