

SEVILLE BOARD OF PUBLIC AFFAIRS
FEBRUARY 19, 2013

Kieran O'Rourke called the meeting to order at 6:45 PM. The meeting opened with the pledge of allegiance.

Present: David Johnson, Kieran O'Rourke (President), Brian Greer
Kevin Bittaker (Superintendent), Cathy Kilgore (Office Manager)

Absent: None

Mr. Greer moved to approve the minutes from February 4th. The motion was seconded by Mr. Johnson. The motion passed unanimously.

Mr. Johnson moved to approve the payment of the bills. The motion was seconded by Mr. Greer. The motion passed unanimously.

Privilege of the floor:
None

Utility Committee report:

Councilwoman Schwartz had no new information for the Board.

There was a discussion concerning putting electrical receptacles at the base of some of the trees downtown so that businesses could decorate the trees at Christmas. Mr. Bittaker said that it would be very expensive to install the receptacles and that a previously discussed plan of attaching decorations to the utility poles would be more cost effective. Mr. O'Rourke asked that items like this be brought to the attention of The Board as soon as possible.

Superintendent's report:

The Board's share of the liability insurance premium is \$25,627.00. Mr. Bittaker did not believe that the breakdown of the costs provided by The Ohio Public Entities Pool was accurate. He said that a split of 30% to water, 30 % to sewer, 30 % to electric, and 10% to storm sewer was a more accurate breakdown of the costs. Mr. Greer made a motion to approve the cost breakdown of 30%, 30%, 30%, 10% as outlined by Mr. Bittaker. The motion was seconded by Mr. Johnson. The motion passed unanimously.

Mr. Bittaker has asked that the Law Director draft legislation for the purchase of a mini-excavator from Ohio Cat. Buying this model, while priced higher by approximately \$2,000.00, will provide for better service and parts availability compared to other models under consideration. This will be a joint purchase with the Street Department. Council has been consulted and they are on board with the purchase. Mr. Greer moved to recommend that Council adopt ordinance 2013-16. The motion was seconded by Mr. Johnson. The motion passed unanimously.

An EPA inspection was done at the Waste Water Treatment Plant last week. The formal letter from the EPA with the results of the inspection will be presented at the next meeting but Mr. Bittaker does not expect any major issues.

Mr. Johnson asked about the use of the new EQ basin. It has not been used except on a manual basis so far because the project is not complete.

Mr. O'Rourke said that the Board would hold an Executive Session at the end of this meeting to discuss possible litigation.

Office Manager's Report:

Mrs. Kilgore gave the extended payment plans.

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Technology Consultant Brian Schwartz will need to be brought in to do the set-up work to allow customer bills to be e-mailed. Sending the bills out via e-mail instead of regular mail will save on paper, postage and time. There is not a current count of the number of residents that will utilize the e-mail function but there are over 200 current customers using the direct payment option for their bills and they may be very receptive to the e-mail billing option. A note in the BOPANews outlining the program may allow for additional customers to use the new e-mail feature. The only cost to BOPA will be for the time needed by Mr. Schwartz to perform the set-up work. Mr. Johnson moved to do the necessary set-up work for e-mail billing. The motion was seconded by Mr. Greer. The motion passed unanimously.

Unfinished business:

Mr. O'Rourke reminded everyone about the BOPA work session scheduled for March 4, 2013 at 7:15 PM. Water and sewer rates will be discussed.

Mr. O'Rourke asked to receive all committee minutes.

Mr. O'Rourke asked that the Law Director prepare legislation to return all of the Kilowatt hour tax to BOPA. Because of the financial problem the Village was having at the time, the procedure established in 2007 is that the entire amount of the tax collected each month is turned over to the Village and only the BleachTech portion of the amount collected is returned to BOPA. Citing the Mayor's recent state of the Village address, Mr. O'Rourke said that because the Village is now in sound financial condition, the tax should be returned to BOPA which in turn would reduce electric rates accordingly. The average over this time span works out to approximately \$126,000 per year for the Village which could be returned to BOPA customers. The Kilowatt Hour Tax has to be collected but Council can choose to return all of the tax to BOPA. The total tax collected was nearly \$1,500,000.00 for the five year period ending in April of 2012. The BleachTech portion of that was \$868,000.00. This will be discussed further at the next meeting.

New business:

Panther Trucking has named Louis Schneeberger as its' new CEO and Edward Wadel as Chief Operating Officer. Mr. O'Rourke said it may be beneficial to make contact with these gentlemen because Panther is the Villages' largest taxpayer.

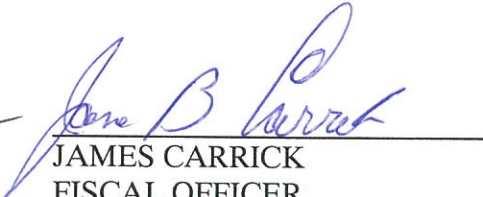
Mr. Greer moved to enter executive session to discuss pending litigation. Invited to the session were Kevin Bittaker, Cathy Kilgore, Engineer Tony Burgoyne, and Law Director Ted Lesiak. The motion was seconded by Mr. Johnson. The motion passed unanimously. Executive Session began at 7:13 PM.

Mr. Johnson moved to exit executive session. The motion was seconded by Mr. Greer. The motion passed unanimously. Executive Session ended at 8:04 PM.

Mr. Greer moved to adjourn. The motion was seconded by Mr. Johnson. The motion passed unanimously.

The meeting was adjourned at 8:04 PM.


KIERAN O'ROURKE
PRESIDENT


JAMES CARRICK
FISCAL OFFICER