

SEVILLE BOARD OF PUBLIC AFFAIRS
March 18, 2013

Kieran O'Rourke called the meeting to order at 6:45 PM. The meeting opened with the pledge of allegiance.

Present: David Johnson, Kieran O'Rourke (President), Brian Greer
Kevin Bittaker (Superintendent), Cathy Kilgore (Office Manager)

Absent: None

Mr. Johnson moved to approve the minutes from March 4th. The motion was seconded by Mr. Greer. The motion passed unanimously.

Mr. Johnson moved to approve the payment of the bills. The motion was seconded by Mr. Greer. The motion passed unanimously.

Privilege of the floor:

There will be an executive session at the end of the BOPA meeting tonight.

Utility Committee report:

Councilwoman Barb Schwartz reported that the online survey from Ohio Insurance Services is ready and employees were given the information 10 days ago. This is being done in case there are large increases in the current health insurance rates.

Council will be reviewing resolution 2013-04 concerning the Kilowatt Hour tax.

Superintendent's report:

Mr. Bittaker is working with Tony Burgoyne from GPD to resolve a flooding problem on Pleasant Street near Homestead. The area floods regularly. Mr. Burgoyne recommended 330' of 18" storm sewer pipe to correct the problem. The cost was estimated at \$30,000.00 but Mr. Bittaker believed that he could substantially reduce that amount by having his men do the work instead of using an outside contractor. His material estimate was \$10,600.00. He noted that his people were qualified to do the work. Mr. Burgoyne noted that there are other utilities in the area of the work and care will have to be taken so as not to damage those lines. There will be no change in the drainage pattern in the area. Mr. Burgoyne and Solicitor Ted Lesiak recommended that a drainage easement be acquired from the land owner. Mr. Lesiak will draft the easement and Mr. Bittaker did not anticipate any problems from the land owner. Mr. Bittaker anticipates starting in late April if the Board approves. Mr. Johnson moved to proceed with the project. The motion was seconded by Mr. Greer. The motion passed unanimously.

Work continues on the EQ basin. The leveling of the tank was delayed by weather today.

Office Manager's Report:

Mrs. Kilgore gave the extended payment plans.

Solicitor Ted Lesiak has approved the form to be used for signing people up for e-mail billing. He also approved the form to be used to terminate the service. Tests on two different accounts were performed with no problems. Mrs. Kilgore recommended the forms be filled out at the office so the staff would be available to answer any questions. The forms will be posted to the BOPA web-site and information regarding e-mail billing will be in the BOPANews.

Unfinished business:

Mr. O'Rourke noted that many communities are raising their water and sewer rates. The Board held a work session on March 4th and it was determined that based on balances in

SEVILLE BOARD OF PUBLIC AFFAIRS
March 18, 2013

those two funds, no water or sewer rate increases would be needed until at least 2014. The new \$2.2 million EQ Basin is being built without the need for a surcharge or rate increase. Electric rates are constantly adjusted based on a 12 month rolling average of expenses. This prevents a sudden spike in electric rates.

American Municipal Power, the electric buying consortium for the Village, will have representatives at the May 6th BOPA meeting to address the Board, Council, and anyone else wishing to attend. Mike Migliore and Chris Deeter from AMP will be here to talk about American Municipal Power and answer questions.

Congressman Jim Renacci will not be available to attend an evening meeting until sometime this summer. He can be here during the day. Mr. O'Rourke will try to set up a time. Input on availability from Council and Board members would be appreciated. Mr. O'Rourke would like Congressman Renacci to speak about anything going on in Washington that may affect Seville or if there are any infrastructure funds available. Net metering will be discussed at the next meeting.

New business:


Mr. Lesiak will not be here for his normal hours this week. He will be here on March 27th instead. His normal hours on Wednesday, April 3rd will be moved to April 5th.

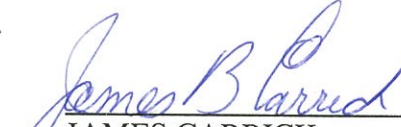
Mr. Greer moved to enter executive session to discuss pending legal issues. Invited to the session by the Board were, Superintendent Kevin Bittaker, Office Manager Cathy Kilgore, Solicitor Ted Lesiak, and Engineer Tony Burgoyne. The motion was seconded by Mr. Johnson. The motion passed unanimously. Executive session began at 7:15 PM.

Mr. Greer moved to exit executive session. The motion was seconded by Mr. Johnson. The motion passed unanimously. Executive session ended at 7:52 PM.

Mr. Greer moved to adjourn. The motion was seconded by Mr. Johnson. The motion passed unanimously.

The meeting was adjourned at 7:52 PM.


KIERAN O'ROURKE
PRESIDENT


JAMES CARRICK
FISCAL OFFICER