

SEVILLE BOARD OF PUBLIC AFFAIRS  
April 15, 2013

Kieran O'Rourke called the meeting to order at 6:45 PM. The meeting opened with the pledge of allegiance.

Present: David Johnson, Kieran O'Rourke (President),  
Kevin Bittaker (Superintendent), Cathy Kilgore (Office Manager)

Absent: Brian Greer

Mr. Johnson moved to approve the minutes from April 1<sup>st</sup>. The motion was seconded by Mr. O'Rourke. The motion passed unanimously.

Mr. Johnson moved to approve the payment of the bills. The motion was seconded by Mr. O'Rourke. The motion passed unanimously.

Privilege of the floor:

None

Utility Committee Report:

Councilwoman Barb Schwartz had nothing new to report to the Board.

Superintendent's Report:

The mini-excavator was delivered Tuesday, 4-09-2013.

Armstrong Cable would like to attach their cables to some poles at the southern end of the Village. Mr. Bittaker has asked the Village Solicitor to draft the appropriate legislation using the agreement with The Medina County Port Authority and the fiber optic loop as a model.

Mr. Bittaker is working with Pearce Engineering to draft a policy for net metering.

Office Manager's Report:

Mrs. Kilgore gave the extended payment plans.

There are many changes on the BleachTech electric bill and Mike Migliore from American Municipal Power has been very helpful in working with Mrs. Kilgore to implement the changes.

Mrs. Kilgore will be working with the Fiscal Officer on Tuesday, April 16<sup>th</sup> to learn the new UAN payroll system.

Unfinished business:

The sewer permit has been renewed. BOPA has had the same permit for years. It requires updating every 4 years.

The EQ basin can be used but it is not yet fully automated. Bogner Construction is not done and it will require 2 more weeks to complete. The pump building was redesigned to accommodate larger pumps and motors.

Chris Deeter, Mike Migliore, and possibly someone from the marketing department will be at the May 6<sup>th</sup> BOPA meeting to answer questions and provide information about American Municipal Power Inc., the electric buying consortium for Seville.

The next work session with council concerning the Employee Handbook will be on April 29<sup>th</sup> at 6:30 PM in the council chambers.

New business:

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The use of a single trash hauler in Seville will be discussed at the next Government Committee meeting. The hauler would need to use The Board for a customer base. BOPA would not be required to do the billing or other paperwork.

Mr. O'Rourke moved to enter Executive Session and invited the 5 council members in attendance and the Mayor to the session. The motion was seconded by Mr. Johnson. The motion passed unanimously. Executive Session began at 7:00 PM. Mr. O'Rourke moved to amend this section at the May 6<sup>th</sup> BOPA meeting to include "for the purpose of discussing personnel issues" as the reason for entering executive session. The motion was seconded by Mr. Johnson. The motion passed unanimously

Mr. O'Rourke moved to exit executive session. The motion was seconded by Mr. Johnson. The motion passed unanimously. Executive Session ended at 7:40 PM.

Mr. O'Rourke moved to adjourn. The motion was seconded by Mr. Johnson. The motion passed unanimously.

The meeting was adjourned at 7:41 PM.

  
KIERAN O'ROURKE  
PRESIDENT

  
JAMES CARRICK  
FISCAL OFFICER