

SEVILLE BOARD OF PUBLIC AFFAIRS

August 05, 2013

Kieran O'Rourke called the meeting to order at 6:45 PM. The meeting opened with the pledge of allegiance.

Present: David Johnson, Kieran O'Rourke (President), Brian Greer
Kevin Bittaker (Superintendent) Cathy Kilgore (Office Manager)

Absent: None

Mr. Greer moved to approve the minutes from July 15th. The motion was seconded by Mr. Johnson. The motion passed unanimously.

Mr. Greer moved to approve the payment of the bills. The motion was seconded by Mr. Johnson. The motion passed unanimously.

Privilege of the floor:

None

Utility Committee Report:

Councilwoman Barb Schwartz said the Government Committee was going to looking into renewing our insurance with PEP to float the idea of renewing at the same rate and changing the effective date. She asked The Fiscal Officer what the response from Jeff Plummer was. The Fiscal Officer said he had called him and he has not responded back. Mrs. Schwartz also reported there has been talk around town that the removal from the table and subsequent voting down of ordinance 2013-04 was politically motivated by Council member Rick Stallard against Mrs. Schwartz. Mr. O'Rourke asked if the minutes reflected any discussion or reasoning by Council for their actions. Mrs. Schwartz said there was no discussion but that she had asked the other Council members why they were proceeding this way. Mr. O'Rourke said that it could be a Sunshine Law discussion for another time. The issue will be brought up again before Council by Mrs. Schwartz. Mrs. Schwartz thanked the Board for allowing her to attend the AMP Finance and Accounting Sub-committee meeting. She reported that the meeting was very beneficial to understanding the financial requirements placed on BOPA. She also said that BOPA was doing an excellent job of balancing all of the factors necessary to participate fully in future AMP projects.

Superintendent's Report:

Mr. Bittaker reported that the best price he has received is \$2,200.00 for the removal of a nearly dead ash tree at the corner of Prospect and Route 3. The homeowner will pay \$1,000.00 of the cost. The tentative date for the tree removal is September 18th if the Route 3 bridge work is complete. Mr. Bittaker did not want to close Prospect if the bridge is still closed.

Bogner Construction is still working on the punch list for the EQ basin. They may be finished in two weeks.

Another automated valve may be added at the EQ basin to stay ahead of the flow during heavy rains. No price for the valve has been received yet. Making the fourth pump larger may be an alternative.

Office Manager's Report:

Mrs. Kilgore gave the extended payment plans.

Mrs. Kilgore echoed the previous sentiments of Mrs. Schwartz on the benefits of the Financial Planning class sponsored by AMP Inc. A copy of her report is attached. BOPA cash balances need to be kept at relatively high levels to provide a debt ratio that will

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allow BOPA to fully participate in future AMP projects. Past Council decisions have kept BOPA from fully participating in some projects. The possibility of having audits done yearly instead of every other year was discussed.

The bell on the drive-thru window is not working. The Board voted unanimously to have a technician come out.

Unfinished business:

Mr. O'Rourke spoke concerning the recently published letter to the editor of the Post about a lost cash payment put in the night deposit drop box. This has not been a problem in the past. The Solicitor will discuss the issue with the Police Chief to see if an effective policy can be formulated.

Mr. O'Rourke performed the third reading of BOPA resolution 2013-04. Mr. Greer made a motion to adopt Board resolution 2013-04. The motion was seconded by Mr. Johnson. The motion passed by a 2-1 margin with Mr. Johnson being the dissenting vote. Mr. O'Rourke asked Utility Chairwoman Barb Schwartz to present the resolution to Council.

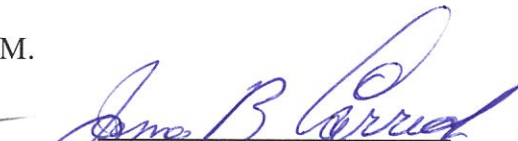
New business:

None

Mr. Johnson moved to adjourn. The motion was seconded by Mr. Greer. The motion passed unanimously.

The meeting was adjourned at 7:17 PM.


KIERAN O'ROURKE
PRESIDENT


JAMES CARRICK
FISCAL OFFICER