

SEVILLE BOARD OF PUBLIC AFFAIRS
September 03, 2013

Kieran O'Rourke called the meeting to order at 6:45 PM. The meeting opened with the pledge of allegiance.

Present: David Johnson, Kieran O'Rourke (President),
Kevin Bittaker (Superintendent) Cathy Kilgore (Office Manager)
Absent: Brian Greer

Mr. Johnson moved to approve the minutes from August 19th. The motion was seconded by Mr. O'Rourke. The motion passed unanimously.

Mr. Johnson moved to approve the payment of the bills. The motion was seconded by Mr. O'Rourke. The motion passed unanimously.

Privilege of the floor:
None

Utility Committee Report:

The response received from PEP concerning liability insurance did not address the issue of paying early and receiving a discount. Changing the effective date was important to the issue. Mr. O'Rourke said that the local agent should be contacted directly since the Village paid for a local agent to handle the process. Changing the effective date to November 1st would help the budget process. The status on Whitaker-Meyers and their willingness to bid on the insurance was unknown.

Superintendent's Report:

Mr. Bittaker reported that tree trimming will be ongoing for the next month. Clear cutting will be utilized where possible rather than just trimming limbs off the trees. This will cost more short term but will be less costly in the long term. The rental bills for the equipment will start coming in prior to the next BOPA meeting.

Office Manager's Report:

Mrs. Kilgore gave the extended payment plans.

Bill Strazinsky has informed the Village that Kevin Bittaker has been selected to serve on the technical advisory committee of the Medina County Solid Waste District.

The American Municipal Power conference is coming up at the end of October. Mr. Bittaker plans to attend. The Village Solicitor is also planning to attend. The cost is \$240.00 for the entire conference.

Mr. Johnson moved to approve the Net Metering Service Rate document as presented. The motion was seconded by Mr. O'Rourke. The motion passed unanimously. A copy of the net metering rate schedule is attached.

Unfinished business:

Mrs. Kilgore reported that she had not received any information from the Police Department to advertise in the BOPA News for the police benefit. Mrs. Miller handed out a flyer with information about the upcoming Spaghetti Dinner Fund Raiser for the Police Department. Mr. Johnson moved to put the information in the BOPA News. The motion was seconded by Mr. O'Rourke. The motion passed unanimously.

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The updated employee handbook is not complete. The government committee will discuss the matter at their next meeting and work with BOPA to schedule a work session to complete the handbook.

New business:

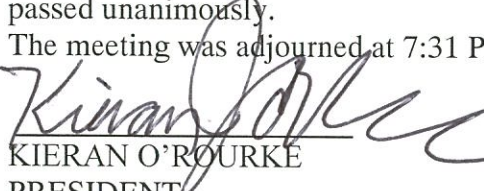
Ordinance 2009-30 concerns addresses within the Village which are assigned by Mrs. Kilgore. Mr. O'Rourke asked that a more streamline set of guidelines be set for the establishment of addresses in the Village by the BOPA Office Manager. More structure would help and Mr. O'Rourke asked that Mrs. Schwartz take the issue to the Government Committee meeting and have The Zoning Board of Appeals address the issue.

Mr. O'Rourke moved to enter executive session for the purpose of discussing pending litigation inviting the Board members, Mr. Bittaker, Mrs. Kilgore, and the Village Solicitor. The motion was seconded by Mr. Johnson. The motion passed unanimously. Executive session began at 7:17 PM.

Mr. O'Rourke moved to exit executive session. The motion was seconded by Johnson. The motion passed unanimously. Executive session ended at 7:31 PM.

Mr. Johnson moved to adjourn. The motion was seconded by Mr. O'Rourke. The motion passed unanimously.

The meeting was adjourned at 7:31 PM.


KIERAN O'ROURKE
PRESIDENT


JAMES CARRICK
FISCAL OFFICER