

SEVILLE BOARD OF PUBLIC AFFAIRS
November 4, 2013

Mr. O'Rourke called the meeting to order at 6:45 PM. The meeting opened with the pledge of allegiance.

Present: David Johnson, Brian Greer, Kevin Bittaker (Superintendent),
Cathy Kilgore (Office Manager), Kieran O'Rourke

Absent: None

Mr. Johnson moved to approve the minutes from October 21st. The motion was seconded by Mr. Greer. The motion passed unanimously with the exception of Mr. O'Rourke who abstained.

Mr. Greer moved to approve the payment of the bills. The motion was seconded by Mr. Johnson. The motion passed unanimously.

Privilege of the floor:

None

Utility Committee Report:

Councilwoman Barb Schwartz reported that several payroll issues will be addressed as part of the Government Committee meeting to be held later that night. Mr. O'Rourke noted that Mrs. Kilgore has not been trained on payroll as provided in Ordinance 2011-44. Mrs. Kilgore is the designated back-up to the Fiscal Officer for payroll and the training needs to be pushed forward. Mrs. Kilgore will need a separate password to access UAN. The Fiscal Officer can assign the password. Mr. O'Rourke asked if we are in compliance with UAN. Councilwoman Kathy Rhoads said that we are in compliance.

Superintendent's Report:

The wildlife protection equipment discussed at the last meeting has arrived.

The budget for 2014 will be ready next month.

Mr. O'Rourke reminded everyone that it is employee evaluation time.

Office Manager's Report:

Mrs. Kilgore gave the extended payment plans.

There was an article in The Post this week concerning Mr. Frary and net metering which shed a positive light on BOPA. Mr. O'Rourke explained that the way BOPA buys power it is not essential that BOPA offer net metering. Mr. O'Rourke further noted that the cost to Mr. Frary was approximately \$8,000.00 and this would be cost prohibitive for most BOPA customers.

Unfinished business:

Mr. O'Rourke noted that Mrs. Kilgore had supplied the free power report. The total was about \$56,000.00 through September of 2013. Mrs. Schwartz noted that consumption has been reduced from four years ago.

Mr. O'Rourke asked Mrs. Kilgore to prepare a Kilowatt Hour Tax report for the year.

Mr. Johnson had been asked by a resident what became of the wood from the large ash tree that BOPA cut down. The firewood is all behind the sewer plant. It would have cost about \$1,200.00 to have the wood hauled away. Previously, council found that it was not cost effective to put out a bid for the wood. Having private citizens cut firewood on village property could cause a liability issue. The procedure for the past 27 years has been

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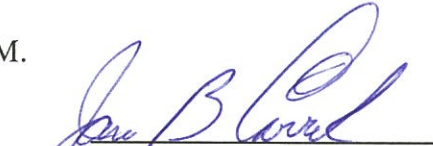
to allow employees to take the wood. A letter could be sent to village organizations the wood could be donated to.

New business:
None

Mr. Johnson moved to adjourn. The motion was seconded by Mr. Greer. The motion passed unanimously.

The meeting was adjourned at 7:15 PM.


KIERAN O'ROURKE
PRESIDENT


JAMES CARRICK
FISCAL OFFICER