

SEVILLE BOARD OF PUBLIC AFFAIRS
December 16, 2013

Mr. O'Rourke called the meeting to order at 6:45 PM.
The meeting opened with the pledge of allegiance.

Present: David Johnson, Brian Greer, Kieran O'Rourke, Kevin Bittaker (Superintendent),
Cathy Kilgore (Office Manager)

Absent: None

Mr. Johnson moved to approve the minutes. The motion was seconded by Mr. Greer. The motion passed unanimously.

Mr. Johnson moved to approve the payment of the bills. The motion was seconded by Mr. Greer. The motion passed unanimously.

Privilege of the floor:

Village resident Ralph Smith thanked Board member Dave Johnson for his many years of service.

Utility Committee Report:

Councilwoman Barb Schwartz reported the Handbook ordinance is still tabled. The budget ordinance was passed with a projected General Fund balance of approximately \$613,000.00. The balance is projected to grow before the end of the year. There was no discussion on the Kilowatt Hour Tax at the Council meeting. Mrs. Schwartz thanked and complimented Mrs. Kilgore, Mr. Bittaker, their staff members, and the Board for their assistance over the two years she has served as the Utility Committee Chairwoman.

Superintendent's Report:

Higher than anticipated power costs caused BOPA to not meet its debt service coverage for 2013. Revenues must be 110% of operation and maintenance cost and BOPA fell below that level. The 12 month rolling average for power costs currently used does not react quickly enough to cover power cost increases. Mr. Bittaker met with the Board of Directors of American Municipal Power to discuss the issue. The AMP Board of Directors passed a resolution to put \$249,000.00 on AMP's line of credit. Mr. Bittaker asked The Board to allow him to hire Utility Financial Solutions of Holland, Michigan to do a cost of service, a cash reserve, and a rate design study to be sure BOPA is meeting its' debt service coverage in 2014. The study will cost no more than \$14,500.00 and was included in the 2014 appropriations. Mr. Greer moved to hire Utility Financial Solutions as proposed by Mr. Bittaker. The motion was seconded by Mr. Johnson. The motion passed unanimously.

An EPA inspection of the water system will be held on Wednesday at 10:00 AM. This is a normal inspection and covers a variety of information.

The Village Solicitor and a representative from GPD will be in on Wednesday afternoon to discuss pending litigation concerning the new EQ basin.

Office Manager's Report:

Mrs. Kilgore gave the extended payment plans.

The year-end meeting to approve bills for payment will be on Tuesday, December 31 at 10:00 AM.

There are two AMP scholarships available. Applications are due in by January 31.

SEVILLE BOARD OF PUBLIC AFFAIRS
December 16, 2013

Unfinished business:

Mr. Johnson asked when the \$10.00 water surcharge would end. Mrs. Kilgore will research the question and inform the committee of the date the surcharge will end.

New business:

Mr. O'Rourke noted that 40 and 60 watt incandescent light bulbs will not be sold after December 31. There is a mercury risk if one of the new CFL bulbs is broken and the EPA web-site provides information on how to handle a broken bulb.

Mr. Johnson moved to adjourn. The motion was seconded by Mr. Greer. The motion passed unanimously.

The meeting was adjourned at 7:05 PM.


KIERAN O'ROURKE
PRESIDENT


JAMES CARRICK
FISCAL OFFICER