

SEVILLE BOARD OF PUBLIC AFFAIRS
February 18, 2014

Mr. O'Rourke called the meeting to order at 6:45 PM.

The meeting opened with the pledge of allegiance.

Present: Richard Barbera, Brian Greer, Kieran O'Rourke (President),
Kevin Bittaker (Superintendent), Cathy Kilgore (Office Manager), Ted Lesiak (Solicitor)
Absent: None

Mr. Greer moved to approve the minutes from 02-03-2014. The motion was seconded by Mr. Barbera. The motion passed unanimously.

Mr. Greer moved to approve the payment of the bills. The motion was seconded by Mr. Barbera. The motion passed unanimously.

It was noted that the cost of LED street lights is coming down and the lights are being replaced as needed.

Privilege of the floor:

Mr. Billy Carter asked if Schneider Trucking will have to pay for the water lost due to a broken pipe noted at previous meetings. Mr. Bittaker explained that Schneider Trucking will be billed \$4,722.60 for the approximately 1,275,000 gallons of water, \$3,738.30 for sanitary sewer charges, and \$1,760.00 for the meter. Labor charges may also be billed. Solicitor Ted Lesiak is being consulted to determine what can be billed. Mr. Barbera noted that in situations like this, the City of Medina charges for labor costs and for any vehicles and equipment used in the repair.

Utility Committee Report:

The UAN software used by the Village provides for emergency back-up should the Fiscal Officer not be available to perform any accounting/payroll functions.

Superintendent's Report:

The Ohio EPA Water System review showed two problems both having to do with record keeping. A log book showing that someone is at the water plant at least 4 hours per day needs to be kept. Back flow records of all businesses needs to be kept up to date. The EPA also made numerous recommendations including an increase in water rates to provide for the long term financial security of the system.

Councilman Rick Stallard asked about low water pressure on West Maple. Mr. Bittaker explained that the pressure is above EPA requirements and it would be very expensive to upgrade the system for approximately 40 homes. Mr. O'Rourke noted that ISO Fire Department Rating System has approved the pressure.

Mr. Bittaker requested Board approval to purchase \$14,300.00 worth of software and hardware upgrades for electronic controls from Data Command for sewer plant operations. The recent problem at Schneider Trucking exposed problems with the current system. The problem could have led to the loss of water pressure throughout Seville for as much as 20 hours. The upgrades would monitor the system and provide updates more often to prevent a catastrophic loss in water pressure and could be monitored from a remote lap top computer. Mr. Greer moved to approve the purchase. The motion was seconded by Mr. Barbera. The motion passed unanimously.

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Office Manager's Report:

Mrs. Kilgore reported that all of the extended payment plans are paid.

Mrs. Kilgore has done a payroll with the Fiscal Officer and feels she could fill in if necessary. Mr. O'Rourke suggested that Mrs. Kilgore do a payroll on a periodic basis to keep her skills sharp.

The substance abuse policy does not allow for sick days to be used if treatment is necessary. The Solicitor will be consulted to have this changed so that sick leave can be used for substance abuse treatment.

The effective date of ordinance 2013-62 is in question and the Solicitor will be consulted to see if the ordinance needs to be amended. High and low ranges for employee pay levels need to be attached to the ordinance.

Unfinished Business:

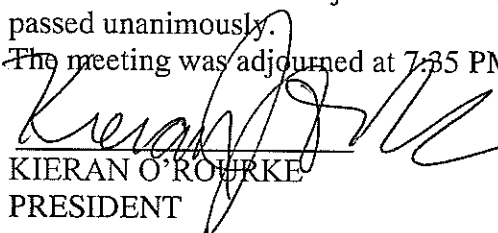
The Village web-site calendar has still not been updated. The meeting notice dates are incorrect. Village Councilmember and Technology Committee Chair Kathy Rhoads explained that there is an access issue to that part of the Village web-site. Brian Schwartz, the previous Technology Consultant for the web-site, was in attendance and said that all of the information including the passwords for all parts of the web-site was given to the Mayor at the conclusion of Mr. Schwartz's work for the Village. Mr. Bittaker noted that there were problems with access to the zoning portion of the web-site. Mrs. Rhoads will continue to work on the problems.

New business:

None

Mr. Barbera moved to adjourn. The motion was seconded by Mr. Greer. The motion passed unanimously.

The meeting was adjourned at 7:35 PM.


KIERAN O'ROURKE
PRESIDENT


JAMES CARRICK
FISCAL OFFICER