

SEVILLE BOARD OF PUBLIC AFFAIRS

Minutes

September 15, 2014

Mr. O'Rourke called the meeting to order at 6:45 PM.

The meeting opened with the pledge of allegiance.

Present: Kieran O'Rourke (President) Richard Barbera, Brian Greer, Cathy Kilgore (Office Manager), Kevin Bittaker (Superintendent)

Absent: None

Mr. Greer moved to approve the minutes from 09-02-2014. The motion was seconded by Mr. Barbera. The motion passed unanimously.

Mr. Greer moved to approve the payment of the bills. The motion was seconded by Mr. Barbera. The motion passed unanimously.

Privilege of the floor:

Councilman Larry Landis had been asked at the last Council meeting to apologize to Mrs. Kilgore for his remarks at the last BOPA meeting. Mr. Landis apologized to Mrs. Kilgore and also asked the Board to apologize to Mrs. Kilgore for directing her to disregard the Fiscal Officer's request for accounting information which was outside of the Trustee's authority per Ohio Revised Code. He also asked that the Trustees send a letter to the Mayor and the Fiscal Officer acknowledging their error and that they will not ask BOPA employees to do something outside of the scope of the duties the Trustees were elected to oversee.

Jerry Springer asked when the utility hook-ups would be done for the land being annexed by the Village. The service can be provided as soon as the annexation ordinance is approved by Council and the land is annexed.

Mr. O'Rourke reminded everyone that there would be a BOPA work session immediately after the regular BOPA meeting to discuss succession planning and plans for the 100 year celebration of the Board's partnership with American Municipal Power, Inc.

Utility Committee Report:

Councilwoman Carol Carter said that the third reading for ordinance 2014-39 is scheduled for the October Council meeting. Mrs. Carter also asked if she could attend the BOPA work session. Mr. O'Rourke said she would be welcome to attend.

Superintendent Report:

Mr. Bittaker asked the Trustees to approve the purchase of a Ford, ¾ ton, 4 wheel drive pick-up truck with a utility box to replace a similar 1998 truck currently in use. The state pricing for the truck is \$29,467.50 and has been budgeted for. Mr. Barbera moved to approve the purchase. The motion was seconded by Greer. The motion passed unanimously.

There will be a conference call with Utility Financial Solutions this coming Thursday to go over the rate study. The report should be ready for the October 6th Board meeting.

Office Manager's Report:

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Mrs. Kilgore gave the extended payment plans to the Board.

The Seville Historical Society has received free utilities from BOPA for many years but no record has been found of this arrangement having been approved by the Board or Council. There is only minimal usage but the Solicitor will be contacted to see if legislation needs to be in place.

Twelve of twenty occupant letters have been completed or have a date to complete. Service needs to be in the occupant's name. There were twenty instances where it is in the property owner's name. The occupant letters were sent out to correct the issues.

Mrs. Kilgore asked the Trustees to grant Tiffany Shultz the authority to sign purchase orders. Mr. Greer moved to grant the authority to Mrs. Shultz. The motion was seconded by Mr. Barbera. The motion passed unanimously.

Unfinished Business:

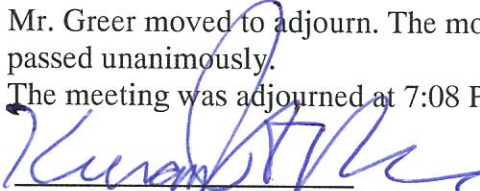
None

New business:

None

Mr. Greer moved to adjourn. The motion was seconded by Mr. Barbera. The motion passed unanimously.

The meeting was adjourned at 7:08 PM.


KIERAN O'ROURKE
PRESIDENT


JAMES CARRICK
FISCAL OFFICER