

SEVILLE BOARD OF PUBLIC AFFAIRS

Minutes

November 17, 2014

Mr. O'Rourke called the meeting to order at 6:45 PM.

The meeting opened with the pledge of allegiance.

Present: Kieran O'Rourke (President) Richard Barbera, Brian Greer, Tiffany Shultz (Office Manager), Kevin Bittaker (Superintendent)

Absent: None

Mr. O'Rourke welcomed Tiffany Shultz to her first meeting.

Mr. Greer moved to approve the minutes from 11-03-14. The motion was seconded by Mr. Barbera. The motion passed unanimously.

Mr. Greer moved to approve the payment of the bills. The motion was seconded by Mr. Barbera. The motion passed unanimously.

Mr. Barbera questioned the use of the crushed stone purchased. Mr. Bittaker explained that the stone was used when back-filling water line breaks and when setting utility poles.

Privilege of the floor:

None

Utility Committee Report:

Council representative Carol Carter noted that the third reading for ordinance 2014-61 concerning the repealing of the water surcharge was scheduled for the January Council meeting as requested by the Board. Ordinance 2014-62 allowing the Board to re-appropriate funds was passed by Council. Mrs. Carter also reported that the return of the Kilowatt Hour Tax to the rate payers would be part of the budget discussion to be held at the Finance committee meeting later this evening.

An e-mail had been received from The Medina Economic Development Corporation concerning a potential business looking for 100 acres of land. The power requirements are far beyond what BOPA can supply according to Mr. Bittaker. A partnership with Ohio Edison was suggested but it would be a lengthy and costly procedure which would not fit with the businesses objective of a shovel ready site. A meeting with Ohio Edison could be facilitated by MCEDC to discuss this option for the future.

Superintendent's Report:

Mr. Bittaker is working to have the 2015 budgets completed by the end of the week.

Greenwich Electric installed a new traffic light downtown.

The rate study from Utility Financial Solutions, requested almost one year ago, is still not complete. Mr. Bittaker believes that UFS may be dragging their feet because the Board did not grant their request for additional funding after the study had been started. American Municipal Power will be contacted to see if they can lend their support to getting the study completed. Village Solicitor Ted Lesiak said that he could send a letter to UFS if needed.

Office Manager's Report:

Mrs. Shultz gave the extended payment plans.

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Mrs. Shultz asked that the Board approve the re-appropriation of funds from capital projects to contractual service and travel appropriations to cover power costs for December. A copy of the re-appropriations is attached. Mr. Barbera moved to approve the re-appropriations. The motion was seconded by Mr. Greer. The motion passed unanimously.

Mr. O'Rourke moved to promote Tiffany Shultz to the position of BOPA Office Manager Level 1, at a yearly salary of \$41,265.37 effective 11-05-2014. The motion was seconded by Mr. Barbera. The motion passed unanimously.

Mr. O'Rourke moved to hire Nancy Greer to fill the Clerk B position, effective 12-08-2014 at a rate of \$12.50 per hour with the opportunity to go to \$13.00 per hour after a 6 month probationary period. The motion was seconded by Mr. Barbera. Mr. O'Rourke and Mr. Barbera voted in favor of the motion. Mr. Greer abstained.

The office computers were down for a brief period last week. Brian Schwartz came in and quickly had the computers up and running.

Unfinished Business:

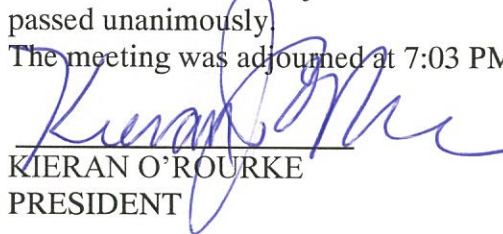
Mr. O'Rourke noted a recent e-mail from Mike Bogner at Bogner Construction concerning payment for the EQ Basin. Mr. Bittaker believes that everything is taken care of after speaking with Mr. Bogner.

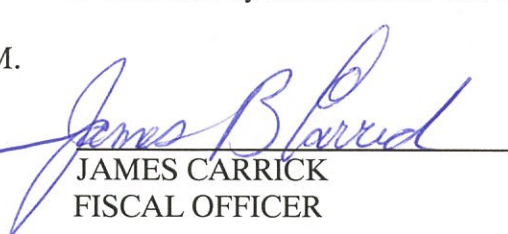
New business:

Mr. Greer received a request from the Pastor at the United Methodist Church to help them with repair of the rope on their flag pole. The bucket truck would be needed for the repair. Mr. Barbera was concerned about the precedent this could set as far as BOPA helping private organizations. Mr. Bittaker said he felt this is part of the service provided to the community that pays for public power. Mr. Greer moved to allow Mr. Bittaker to send the bucket truck to the church to help them with their flag pole. The motion was seconded by Mr. O'Rourke. Mr. Greer and Mr. O'Rourke voted for the motion. Mr. Barbera voted against the motion.

Mr. Greer moved to adjourn. The motion was seconded by Mr. Barbera. The motion passed unanimously.

The meeting was adjourned at 7:03 PM.


KIERAN O'ROURKE
PRESIDENT


JAMES CARRICK
FISCAL OFFICER