

SEVILLE BOARD OF PUBLIC AFFAIRS

Minutes

December 1, 2014

Mr. Greer called the meeting to order at 6:45 PM.

The meeting opened with the pledge of allegiance.

Present: Richard Barbera, Brian Greer, Tiffany Shultz (Office Manager), Kevin Bittaker (Superintendent)

Absent: Kieran O'Rourke (President)

Mr. Barbera moved to approve the minutes from 11-17-14. The motion was seconded by Mr. Greer. The motion passed unanimously.

Mr. Barbera moved to approve the payment of the bills. The motion was seconded by Mr. Greer. The motion passed unanimously.

Privilege of the floor:

None

Utility Committee Report:

Council representative Carol Carter asked if BOPA Superintendent Kevin Bittaker could set up a meeting with Street Superintendent Jon Sobczak to go over street improvement projects over the next several years so that efforts can be coordinated between the two departments, avoiding double work. Mr. Bittaker said he would work with the Street Department.

Mrs. Carter asked if a note could be placed in the BOPA News concerning the homeowner's responsibility for trees on their property. BOPA has cut down trees in the past if they are causing a problem with power lines and it is cost effective to do so but generally, homeowners are responsible for trees on their property. Mr. Bittaker will inspect a tree at 28 Pleasant Street for potential problems.

Superintendent's Report:

Zack Martin has completed his 6 month probationary period and is doing a great job. Mr. Bittaker asked that the Board approve the promotion of Mr. Martin to the position of Utility Person Level II with a pay rate increase to \$15.42 per hour. Mr. Barbera moved to approve the promotion and pay raise as noted. The motion was seconded by Mr. Greer. The motion passed unanimously.

Water pressure issues continue in parts of the Village. Mr. Bittaker consulted with GPD Engineering to find a solution to the problem. The removal of the water tower that was installed on Water Street in 1938, and the installation of a new water tower on Route 3, and adding a new 12 inch water line at the same time, seems to be the best option. GPD will do a cost analysis and help find funding for the project which could run as high as 1.65 million dollars. GPD will have a preliminary letter and estimate tomorrow. Mr. Bittaker is also checking with the EPA for funding.

Mr. Bittaker asked that the Board approve the purchase of a line locator for \$4,327.50. Mr. Greer moved to approve the purchase. The motion was seconded by Mr. Barbera. The motion passed unanimously.

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Office Manager's Report:

Mrs. Shultz gave the extended payment plans.

In the past when Christmas fell on a Thursday, Council has changed the observation of the Christmas Eve holiday to the Friday after Christmas from the Wednesday preceding Christmas. Mr. Greer moved to recommend to Council that the offices be closed on Friday, December 26 instead of Wednesday, December 24. The motion was seconded by Mr. Barbera. The motion passed unanimously. Council will be notified of the Board's recommendation. If the change is approved by Council, a note will be placed in the BOPA newsletter.

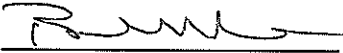
Unfinished Business:

New business:

Mr. Bittaker has not completed the BOPA budget for 2015.

Mr. Greer moved to adjourn. The motion was seconded by Mr. Barbera. The motion passed unanimously.

The meeting was adjourned at 7:04 PM.



BRIAN GREER
PRESIDENT-PROTEM


JAMES CARRICK
FISCAL OFFICER