

SEVILLE BOARD OF PUBLIC AFFAIRS

Minutes

October 5, 2015

Mr. O'Rourke called the meeting to order at 6:45 PM.

The meeting opened with the pledge of allegiance.

Present: Kieran O'Rourke (President), Brian Greer, Kevin Bittaker (Superintendent), Tiffany Shultz (Office Manager)

Absent: Richard Barbera

Mr. Greer moved to approve the minutes from 09-15-2015. The motion was seconded by Mr. O'Rourke. The motion passed unanimously.

Mr. Greer moved to approve the payment of the bills. The motion was seconded by Mr. O'Rourke. The motion passed unanimously.

Privilege of the floor:

None

Utility Committee Report:

Councilwoman Carol Carter had nothing to report.

Superintendent's Report:

There is a water leak on Center Street. The leak is going into the sewer system. Ohio Leak Locators will be out tomorrow to locate the source of the leak so repairs can be made.

The new transformer for Blair Rubber is up and running.

Upgrade work was done on Park Avenue West by Dairy Queen with no problems.

Office Manager's Report:

The update to the e-mail billing system is nearly ready. The testing is being done now.

The office computer that contains the Itron software for the hand-held readers is no longer operational. Mrs. Shultz would like permission to put the Itron software on two computers so that the software can be used even if one computer is not working. The cost will be \$100.00.

Mr. O'Rourke moved to approve the plan and the expenditure as noted by Mrs. Shultz. The motion was seconded by Mr. Greer. The motion passed unanimously.

Unfinished Business:

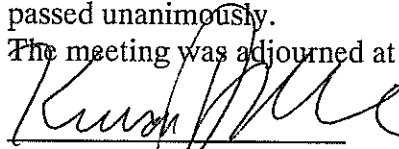
None

New business:

None

Mr. Greer moved to adjourn. The motion was seconded by Mr. O'Rourke. The motion passed unanimously.

The meeting was adjourned at 6:54 PM.


KIERAN O'ROURKE
PRESIDENT


JAMES CARRICK
FISCAL OFFICER