

SEVILLE BOARD OF PUBLIC AFFAIRS

Minutes

May 18, 2015

Mr. O'Rourke called the meeting to order at 6:45 PM.

The meeting opened with the pledge of allegiance.

Present: Kieran O'Rourke (President), Richard Barbera, Brian Greer, Tiffany Shultz (Office Manager), Kevin Bittaker (Superintendent)

Absent: None

Mr. Greer moved to approve the minutes from 05-04-2015. The motion was seconded by Mr. Barbera. The motion passed unanimously.

Mr. Greer moved to approve the payment of the bills. The motion was seconded by Mr. Barbera. The motion passed unanimously.

Privilege of the floor:

Councilwoman Kathy Rhoads asked if someone would check on the lights at the gazebo. Several appear to be not working. Mr. Bittaker will look into the matter.

Utility Committee Report:

Council representative Carol Carter noted that the ordinance for the purchase of the mini-excavator had been passed by Council with emergency language.

Superintendent's Report:

Mr. Bittaker informed the Board that BOPA employee Zach Martin is at Marion Lineman School this week. There will be two more weeks of school later in the year.

The CCR water report will be included with the billing this month.

Mr. Bittaker asked for permission to purchase two Microsoft Surface 3 tablet computers for field personnel at a cost of \$599.00 each. The tablets will have maps, water box locations, and line locations so that field personnel will not have to come back to the office to retrieve this information. Employees will also have the ability to take pictures of job sites and completed work for future reference. A protective case will be purchased for each unit as well. Mr. O'Rourke moved to approve the purchase. The motion was seconded by Mr. Greer. The motion passed unanimously.

Mr. Bittaker thanked the Board for the permission to purchase a used tow motor for the shop. This was approved at a previous meeting. The unit was refurbished and is being used to safely complete work in the shop.

Mr. Bittaker thanked Council for the paving of the Memorial Park parking lot and asked that Mrs. Carter pass that along to Council. The project was done jointly by BOPA and the Park Department and Mr. Bittaker has received several compliments since the completion of the project.

The Water Flow tests for the upcoming water project are being completed. There is no final determination from the engineer yet.

Office Manager's Report:

Mrs. Shultz gave the extended payment plans.

She also noted that Brian Schwartz will be submitting a quote for server back-ups in the near future.

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Mr. O'Rourke thanked Mrs. Shultz for the editing of the masthead for the BOPA newsletter to include the Village web address and phone numbers along with the BOPA information so that residents can more easily contact the Village.

Unfinished Business:

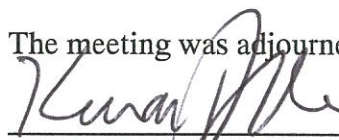
None


New business:

None

Mr. Greer moved to adjourn. The motion was seconded by Mr. Barbera. The motion passed unanimously.

The meeting was adjourned at 7:02 PM.


KIERAN O'ROURKE
PRESIDENT


JAMES CARRICK
FISCAL OFFICER