

SEVILLE BOARD OF PUBLIC AFFAIRS

Minutes

May 04, 2015

Mr. O'Rourke called the meeting to order at 6:45 PM.

The meeting opened with the pledge of allegiance.

Present: Kieran O'Rourke (President), Richard Barbera, Brian Greer, Tiffany Shultz (Office Manager), Kevin Bittaker (Superintendent)

Absent: None

Mr. Greer moved to approve the minutes from 04-20-2015. The motion was seconded by Mr. Barbera. The motion passed unanimously with the exception of Mr. O'Rourke who abstained.

Mr. Barbera moved to approve the payment of the bills. The motion was seconded by Mr. Greer. The motion passed unanimously.

Privilege of the floor:

Resident Bobby Anderson thanked the Board for removing the tree in her yard. Mr. Bittaker said that the tree could cause serious damage to electric lines if it came down on its' own. After it was taken down, it was discovered that the tree was in fact rotting from the inside out.

The Board asked that Mrs. Shultz place the phone numbers and e-mail addresses for the Village in the next BOPA newsletter per Mrs. Anderson's request.

Mayor Sulzener asked about the markers that were being placed along Route 3 at the Southern end of town. Mr. Bittaker said he did not know what they were for but they were not part of any BOPA project.

Utility Committee Report:

Council representative Carol Carter asked if the mosquito spray schedule could be printed in the next BOPA newsletter. The Board approved the request.

Superintendent's Report:

Mr. Bittaker informed the Board that the best bid for the 1998 pick-up truck came from William Casey in the amount of \$1,500.00. Mr. O'Rourke moved to accept the bid. The motion was seconded by Mr. Greer. The motion passed unanimously.

Mr. Bittaker would like to purchase a new mini-excavator in conjunction with the Street Department. A new machine would have more horsepower to handle catch basins and it will have a hydraulic coupler so that the operator does not have to get off the machine to change buckets. It will cost \$60,872.00 through a state bid contract. The trade-in allowance for the current machine is \$41,025.00 leaving \$19,847.00 to split evenly between BOPA and the Street Department. Street Department Superintendent Jon Sobczak has been consulted and supports the purchase. Mr. Bittaker would like the Board to approve of the purchase so that an ordinance can be sent to Council for approval. Mr. Greer moved to approve the purchase as stated. The motion was seconded by Mr. Barbera. The motion passed unanimously.

Mr. Bittaker announced that he will be on vacation May 11<sup>th</sup>, 12<sup>th</sup>, and 13<sup>th</sup>.

Office Manager's Report:

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Mrs. Shultz gave the extended payment plans.

She also noted that Brian Schwartz had performed regular maintenance on the laptop computers used by Mr. Bittaker and Kate Lynch. Mr. Schwartz will be submitting a proposal for future computer options.

Unfinished Business:

The GPD study is continuing. Some of the flow tests were being redone to be sure the valves were completely open. Results should be available at the next meeting.

New business:

None

Mr. Greer moved to adjourn. The motion was seconded by Mr. Barbera. The motion passed unanimously.

The meeting was adjourned at 7:03 PM.

  
KIERAN O'ROURKE  
PRESIDENT

  
JAMES CARRICK  
FISCAL OFFICER