

SEVILLE BOARD OF PUBLIC AFFAIRS

Minutes

September 08, 2015

Mr. O'Rourke called the meeting to order at 6:45 PM.

The meeting opened with the pledge of allegiance.

Present: Kieran O'Rourke (President), Richard Barbera, Brian Greer, Kevin Bittaker (Superintendent) Tiffany Shultz (Office Manager)

Absent: None

Mr. Greer moved to approve the minutes from 08-17-2015. The motion was seconded by Mr. Barbera. The motion passed unanimously.

Mr. Greer moved to approve the payment of the bills. The motion was seconded by Mr. Barbera. The motion passed unanimously.

Privilege of the floor:

Mayor Sulzener reported that the resurfacing project on East Main Street has started. The asphalt being ground off of the old road surface was being used by BOPA to expand the parking area at the shop. There will not be enough grindings to cover the entire parking lot but it will cover a substantial portion of the lot.

Galen Indermuhle, the landlord of the duplex at 108 Hazelwood, reported that he was having a sewer issue at the property. Flooding occurred after the heavy rain last week. He said that this was a problem on two occasions last year as well and BOPA had not fixed the problem. Mr. Indermuhle hired a company to clear the line but the water returned the following day. He had a company that inserts a camera into the pipe to check for problem and was told that there were no obstructions out to the street where his line connects to the sewer. He had a letter from the company stating that the line to the street was clear. Mr. Bittaker noted that the house at 108 Hazelwood was a side-by-side duplex unit but the flooding occurred on only one side of the house. He also reported that he had contacted other home owners on the street and none of them reported any problems. Mr. Bittaker felt that this pointed to a problem with the sewer line from the house to the street which is the homeowner's responsibility to maintain. Mr. Bittaker asked for a copy of the video tape from the company that used a camera to check the pipe. Mr. Bittaker said he would fix any problems on the BOPA maintained line but he could not fix the portion of the line on the landlord's property. The Board agreed that a video tape showing that the problem was in the BOPA line would be necessary before anything could be done.

Utility Committee Report:

Councilwoman Carol Carter reported that Human Resource Consultant Joe Lencewicz, who was hired by the Village to study the Employee Handbook and other policies, had been in contact with the Fiscal Officer and had been given all of the information requested. Arrangements will be made for Mr. Lencewicz to meet with BOPA Superintendent Kevin Bittaker, Police Chief Don Burson, and Street/Park Superintendent Jon Sobczak in early October.

Mrs. Carter informed the Board that she had been contacted by a resident that was grateful for the work done by the office staff. It had been noticed that water consumption for the resident had been unusually high and they had contacted the resident about possible leaks.

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It turned out that there were no leaks but the resident was appreciative of the fact that BOPA was watching out for her.

Superintendent's Report:

Mr. Bittaker would like to extend the shop parking lot fence 465 feet to allow for more parking and storage. He received one estimate for \$8,975.00 and one for \$5,500.00. The lower estimate came from Southway Fence. They did an excellent job installing the fence at the E.Q. basin and Mr. Bittaker would like to use them again. Mr. Greer moved to use Southway Fence to install the fence at the shop parking lot for \$5,500.00. The motion was seconded by Mr. Barbera. The motion passed unanimously.

Mr. Bittaker would like to replace a year 2000 pick-up truck with a 2015 model at a cost of \$28,840.29 which is the state bid price. The new truck will have a utility body. Mr. Greer moved to approve the purchase as noted. The motion was seconded by Mr. Barbera. The motion passed unanimously.

The electric rate study being performed by Courtney & Associates is proceeding. Their initial recommendation is to keep the current rates through the end of 2015 when the new rate study will be completed.

The water project is also continuing. The initial plan is to demolish the water tower built in 1938 and build a new one on route 3 that should last well into the future. The total project is estimated to cost approximately \$2,000,000.00. Grant money to help pay for the project will not be available until 2016. The goal of the project is to increase the low water pressure experienced by some residents and to update the old infrastructure system. Mr. O'Rourke noted that the increased pressure and new infrastructure could help some residents with their home insurance rates. Mr. Barbera suggested that a public meeting be held to inform residents of Seville about the project.

Office Manager's Report:

Mrs. Shultz gave the extended payment plans.

Unfinished Business:

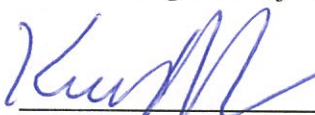
None


New business:

None

Mr. Greer moved to adjourn. The motion was seconded by Mr. Barbera. The motion passed unanimously.

The meeting was adjourned at 7:14 PM.

  
KIERAN O'ROURKE  
PRESIDENT

  
JAMES CARRICK  
FISCAL OFFICER