

SEVILLE BOARD OF PUBLIC AFFAIRS

Minutes

December 04, 2017

Mr. Greer called the meeting to order at 6:45 PM.

The meeting opened with the pledge of allegiance.

Present: Brian Greer (President), Larry Landis, Richard Barbera, Kevin Bittaker (Superintendent), Tiffany Shultz (Office Manager)

Absent:

None

Mr. Barbera moved to approve the minutes from 11-20-17. The motion was seconded by Mr. Landis. The motion passed unanimously.

Mr. Landis moved to approve the payment of the bills. The motion was seconded by Mr. Barbera. The motion passed unanimously.

Privilege of the floor:

None

Utility Committee Report:

No report was given.

Superintendent's Report:

Mr. Bittaker asked the Board to recommend that Council pass legislation to sell an unused 2000 pick-up truck. The motion was made by Mr. Landis and seconded by Mr. Barbera. The motion passed unanimously.

Mr. Bittaker asked the Board to recommend that Council pass legislation to put out for bid the painting of the 250,000 gallon water tank. The motion was made by Mr. Landis and seconded by Mr. Barbera. The motion passed unanimously.

Budgets for can be discussed at the next meeting.

The bid package for the addition to the shop will be ready in January.

The culvert on Greenwich Road near Pineview Estates will be replaced as part of the resurfacing project. The culvert has several separated joints and the County will not pay for the culvert repair. Mr. Bittaker will be meeting with the project engineer this week to co-ordinate efforts for the repair and get a cost estimate. There is no imminent danger of the road collapsing. Mr. Bittaker would like to split the approximate cost of \$100,000 cost with the Village.

Mr. Bittaker gave out a new pay rate scale for BOPA employees. Mr. Barbera moved to approve the new wage scale. The motion was seconded by Mr. Landis. The motion passed unanimously with the exception of Mr. Greer who abstained.

There was a discussion about longevity pay. Mr. Bittaker said it was a valuable tool in retaining trained employees.

Office Manager's Report:

Mrs. Shultz gave the extended payment plans.

Re-appropriation legislation will be necessary to cover the projected final payroll costs for both the sewer and water funds. Money will be taken from the equipment appropriations

SEVILLE BOARD OF PUBLIC AFFAIRS

Minutes

December 04, 2017

in each fund and moved to the personal service and OPERS appropriations. The motion to re-appropriate the money was made by Mr. Landis and seconded by Mr. Barbera. The motion passed unanimously.

Unfinished Business:

None

New business:

Mr. Greer pointed to the achievements of Office Manager Tiffany Shultz and asked the Board to approve a 6% pay raise for Mrs. Shultz. Mr. Barbera moved to approve the pay raise. The motion was seconded by Mr. Landis. The motion passed unanimously.

Mr. Barbera moved to adjourn. The motion was seconded by Mr. Landis. The motion passed unanimously.

The meeting adjourned at 7:12PM.



BRIAN GREER
PRESIDENT



JAMES CARRICK
FISCAL OFFICER