

SEVILLE BOARD OF PUBLIC AFFAIRS

Minutes

February 21, 2017

Mr. Greer called the meeting to order at 6:45 PM.

The meeting opened with the pledge of allegiance.

Present: Brian Greer (President), Larry Landis, Richard Barbera, Kevin Bittaker (Superintendent), Tiffany Shultz (Office Manager)

Absent: None

Mr. Barbera moved to approve the minutes from 02-06-17. The motion was seconded by Mr. Landis. The motion passed unanimously.

Mr. Landis moved to approve the payment of the bills. The motion was seconded by Mr. Barbera. The motion passed unanimously.

Privilege of the floor:

A local Boy Scout troop will be making collections for the food for the food pantry at the Methodist church on March 25th. The troop would like an announcement placed in the next BOPA newsletter. Mrs. Shultz asked that the announcement be submitted to her in writing. The Board approved the placement of the announcement.

Utility Committee Report:

Mrs. Frey summarized the activity of the Finance and Government committees and the Village council as they pertain to BOPA.

Mr. Greer informed everyone of the benefit evening for Tracy Burson this coming Friday.

Superintendent's Report:

Mr. Bittaker advised the Board that Reece Clevenger had completed the requirements to advance from Technician A level 2 to Technician A level 3 with a pay raise from 23.14 to 23.91 per hour effective 02-13-2017. Mr. Barbera moved to approve the increase. The motion was seconded by Mr. Landis. The motion passed unanimously.

Mr. Bittaker asked the Board to recommend that Council pass ordinance 2017-11 concerning a storm sewer rate increase. Mr. Barbera moved to make the recommendation. The motion was seconded by Mr. Landis. The motion passed unanimously.

Mr. Bittaker will be meeting with Armstrong Cable next week to determine the cost of running a fiber cable to the Water Plant. The current system is unreliable leading to safety issues. Time-Warner was contacted about running a cable but they were too expensive.

Mr. Bittaker will be on vacation from February 28th through March 3rd and again from March 27th through March 31st.

Office Manager's Report:

Mrs. Shultz asked the Board to approve a policy change renaming "surcharge" to "customer charge" and changing the "turn on" charge from \$5.00 to \$10.00. Mr. Barbera moved to make the policy and charge change. The motion was seconded by Mr. Landis. The motion passed unanimously.

The second reading of BOPA resolution 2017-01 was completed.

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Unfinished Business:

None

New business:

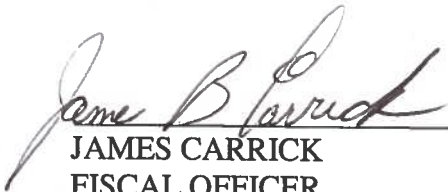
Sighting his numerous accomplishments, Mr. Greer asked the Board to promote Kevin Bittaker to his top level with a raise to \$90,607.97 per year to be effective on February 13, 2017. Mr. Landis moved to approve the promotion and raise as noted. The motion was seconded by Mr. Barbera. The motion passed unanimously.

Mr. Landis moved to adjourn. The motion was seconded by Mr. Barbera. The motion passed unanimously.

The meeting was adjourned at 7:04 PM.



BRIAN GREER
PRESIDENT



JAMES CARRICK
FISCAL OFFICER