

SEVILLE BOARD OF PUBLIC AFFAIRS

Minutes

February 06, 2017

Mr. Greer called the meeting to order at 6:45 PM.

The meeting opened with the pledge of allegiance.

Present: Brian Greer (President), Larry Landis, Richard Barbera, Kevin Bittaker (Superintendent), Tiffany Shultz (Office Manager)

Absent: None

Mr. Barbera moved to approve the minutes from 01-17-17. The motion was seconded by Mr. Landis. The motion passed unanimously.

Mr. Landis moved to approve the payment of the bills. The motion was seconded by Mr. Barbera. The motion passed unanimously.

Privilege of the floor:

Councilman Gene Sulzener asked again about putting up a traffic light at Greenwich Road and High Street. He said that there are a number of unreported accidents at the curve where the streets intersect. The Board said it would continue to look into the matter but it may not fall under Seville jurisdiction.

Utility Committee Report:

Mayor Carter, substituting for Councilman Brad Demiter, summarized the Safety, Street/Park, and Zoning committee meetings.

Superintendent's Report:

Mr. Bittaker asked the Board to allow legislation to be drafted to allow for bids to be submitted to Council for the cold storage addition to the BOPA shop. The Board instructed the Law Director to draft the appropriate legislation.

There was a third reading of BOPA resolution 2016-01 to establish uniform costs for repairs due to accidents. Mr. Landis moved to adopt resolution 2016-01. The motion was seconded by Mr. Barbera. The motion passed unanimously.

Mr. Bittaker advised the Board that Austin Banks and Marc Heidelberg had completed the required training and were ready to be promoted to Utility Level IV with a pay raise from 15.41 to 16.96 per hour effective 02-13-2017. Mr. Landis moved to approve the increases. The motion was seconded by Mr. Barbera. The motion passed unanimously.

Mr. Bittaker also asked that employee Zachery Martin receive an increase from 19.64 to 20.04 as a Technician B Level IV. This should have been done earlier but was accidentally overlooked. Mr. Landis moved to approve the increase. The motion was seconded by Mr. Barbera. The motion passed unanimously.

The land for the new water tower has been cleared and the pipe is being installed.

The Law Director noted that previously enacted legislation prohibits well drilling without Board approval.

Mr. Bittaker presented a plan for updated water rates to cover the cost of the new Water Supply Distribution System project. The old rates and charges and the proposed new rates and charges are attached. The new Customer Charge could be implemented on the June 2017 billing and the rate increase could take effect on January 1, 2018. The information will be provided to customers on future billings. The Law Director will draft legislation to

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cover the proposed increase. Mr. Greer moved to have Mr. Bittaker proceed with the plans as noted. The motion was seconded by Mr. Landis. The motion passed unanimously. Mr. Bittaker reported that a plan to lease land for the purpose of a solar energy site was rejected because the land owner wanted too much for the lease of the property.

Office Manager's Report:

Mrs. Shultz presented the extended payment plans.  
The next meeting will be on Tuesday, February 21<sup>st</sup>.

Unfinished Business:

None

New business:

None

Mr. Barbera moved to enter Executive Session for the purpose of discussing personnel issues and invited the Board members only. The motion was seconded by Mr. Landis. The motion passed unanimously.

Executive Session began at 7:25 PM.


Mr. Greer moved to exit Executive Session. The motion was seconded by Mr. Barbera. The motion passed unanimously.

Executive Session ended at 7:53 PM.

Mr. Greer moved to adjourn. The motion was seconded by Mr. Barbera. The motion passed unanimously.

The meeting was adjourned at 7:54 PM.

  
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BRIAN GREER  
PRESIDENT

  
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JAMES CARRICK  
FISCAL OFFICER