

SEVILLE BOARD OF PUBLIC AFFAIRS

Minutes

May 20, 2019

Mr. Greer called the meeting to order at 6:45 PM.

The meeting opened with the pledge of allegiance.

Present: Brian Greer (President), Richard Barbera, Larry Landis, Kevin Bittaker (Superintendent), Tiffany Shultz (Office Manager)

Absent:

None

Mr. Barbera moved to approve the minutes from 05-06-2019. The motion was seconded by Mr. Landis. The motion passed unanimously.

Mr. Landis moved to approve the payment of the bills. The motion was seconded by Mr. Barbera. The motion passed unanimously.

Privilege of the floor:

Police Chief Don Burson asked if a link to the Summit County Partnership for mentally challenged individuals could be placed on the BOPA web-site. The Board approved the link.

Utility Committee Report:

No report was given.

Superintendent's Report:

Mr. Bittaker will be getting quotes for removing the old stand pipe on Greenwich Road. The cost should be less than \$20,000.00 and will be ready for the next meeting.

Office Manager's Report:

Mrs. Shultz reported that the renter of the property at 9 Electric Street has asked to pay the extra water charge for a water leak at the property over a four-month period. Mr. Barbera moved to approve the payment plan. The motion was seconded by Mr. Landis. The motion passed unanimously.

New computers and software to operate them will be needed next year. All 5 office computers and several others will need to be replaced. Costs will be available later this year.

Unfinished Business:

None

New Business:

BOPA Office Manager Tiffany will be leaving next year. Because of the requirements of the job and the frequency of some of those requirements, advertising for a replacement needs to be done as soon as possible. Mr. Greer moved to advertise for the position. The motion was seconded by Mr. Barbera. The motion passed unanimously.

Mr. Landis moved to adjourn. The motion was seconded by Mr. Barbera. The motion passed unanimously.

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The meeting adjourned at 6:53 PM.



BRIAN GREER
PRESIDENT



JAMES CARRICK
FISCAL OFFICER