

SEVILLE BOARD OF PUBLIC AFFAIRS

Minutes

July 01, 2019

Mr. Greer called the meeting to order at 6:45 PM.

The meeting opened with the pledge of allegiance.

Present: Brian Greer (President), Richard Barbera, Larry Landis, Kevin Bittaker (Superintendent), Tiffany Shultz (Office Manager)

Absent:

None

Mr. Barbera moved to approve the minutes from 06-17-2019. The motion was seconded by Mr. Landis. The motion passed unanimously.

Mr. Landis moved to approve the payment of the bills. The motion was seconded by Mr. Barbera. The motion passed unanimously.

Privilege of the floor:

None

Utility Committee Report:

Councilman Brad Demiter reported that there were no problems at the yard sale.

Superintendent's Report:

Mr. Bittaker informed the Board there is a drainage issue on Route 3 going south. Previous attempts to correct the issue have been ineffective. Mr. Bittaker would like to hire GPD engineering to do a study of the issue to determine if it is a BOPA issue or an ODOT issue. The study will cost approximately \$20,000.00. Mr. Greer moved to approve the study and associated cost. The motion was seconded by Mr. Barbera. The motion passed unanimously.

To assist BOPA workers during tree trimming, Mr. Bittaker asked the Board to approve the hiring of Wright Contracting for flagging services for 10 days at a cost of about \$6,000.00. Mr. Greer moved to approve the expense. The motion was seconded by Mr. Landis. The motion passed unanimously.

The water plant upgrades are proceeding.

The Wayside service station is behind on their electric payment by approximately \$700.00. Mr. Bittaker has been to the business several times but they have not brought their account current. If they are not current by the next shut-off day, the electricity can be shut off, effectively closing the business.

Office Manager's Report:

Mrs. Shultz gave the extended payment plans.

Mr. Greer moved to hire Vickie Hatch at a rate of \$18.25 to the advertised office position. The motion was seconded by Mr. Landis. The motion passed unanimously.

Mrs. Shultz asked the Board to approve the hiring of Courtney and Associates to review and update the Cash Reserve Policy from 2017 at a cost of about \$1,000.00. Mr. Greer moved to approve the expense. The motion was seconded by Mr. Landis. The motion passed unanimously.

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Unfinished Business:
None

New Business:
None

Mr. Landis moved to adjourn. The motion was seconded by Mr. Barbera. The motion passed unanimously.

The meeting adjourned at 7:06 PM.



BRIAN GREER
PRESIDENT



JAMES CARRICK
FISCAL OFFICER