

SEVILLE BOARD OF PUBLIC AFFAIRS

Minutes

September 03, 2019

Mr. Barbera called the meeting to order at 6:45 PM.

The meeting opened with the pledge of allegiance.

Present: Richard Barbera, Larry Landis, Kevin Bittaker (Superintendent), Tiffany Shultz (Office Manager)

Absent:

Brian Greer (President)

Mr. Landis moved to approve the minutes from 08-05-2019. There was no meeting on August 19th. The motion was seconded by Mr. Barbera. The motion passed unanimously.

Mr. Landis moved to approve the payment of the bills. The motion was seconded by Mr. Barbera. The motion passed unanimously.

Privilege of the floor:

Mr. Landis noted that new BOPA employee Vickie Hatch came to his car to notarize documents for his wife when she was unable to walk inside.

Utility Committee Report:

None

Superintendent's Report:

Mr. Bittaker reported that American Municipal Power will have a representative at the Village Hall on Friday at 1:00 PM for the annual power supply update.

Office Manager's Report:

The final reading of the cash reserve policy was completed. Mr. Barbera moved to adopt the updated policy. The motion was seconded by Mr. Landis. The motion passed unanimously.

The new fee amounts for water and sewer taps need to be added to the policy manual. Mr. Barbera moved to add the fees to the manual. The motion was seconded by Mr. Landis.

The motion passed unanimously.

The extended payment plans were given.

Unfinished Business:

Mayor Carter asked if BOPA would be willing to have employees receive training to prevent child abduction.

New Business:

None

Mr. Landis moved to adjourn. The motion was seconded by Mr. Barbera. The motion passed unanimously.

The meeting adjourned at 6:50 PM.

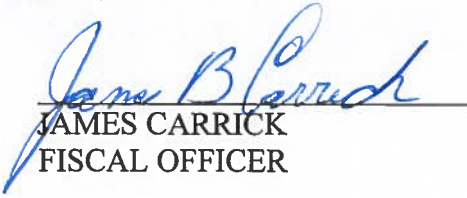
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RICHARD BARBERA
PRESIDENT-PROTEM



JAMES CARRICK
FISCAL OFFICER