

SEVILLE BOARD OF PUBLIC AFFAIRS

Minutes

August 17, 2020

Mr. Greer called the meeting to order at 6:45 PM.

Because of the Covid-19 pandemic, the meeting was held via conference call.

Present: Brian Greer (President), Richard Barbera, Larry Landis, Kevin Bittaker (Superintendent), Vickie Hatch (Office Manager)

Absent: None

Mr. Barbera moved to approve the minutes from 8-03-2020. The motion was seconded by Mr. Landis. The motion passed unanimously.

Mr. Landis moved to approve the payment of the bills. The motion was seconded by Mr. Barbera. The motion passed unanimously.

Privilege of the floor:

None

Utility Committee Report:

Councilman Brad Demiter noted that the lobby remained closed due to the pandemic.

Superintendent's Report:

Austin Banks and Mark Heidelman have completed their lineman certification training and are eligible for a raise to \$25.90 per hour. Mr. Barbera moved to approve the raises. The motion was seconded by Mr. Landis. The motion passed unanimously.

Utility poles are being replaced along Ebby Road.

The new breaker on Main Street will be installed next Monday. The engineer will be out on Tuesday to complete the installation and testing will be done on Wednesday. There will be no loss of power to residents during the process.

Office Manager's Report:

The state of Ohio, has lifted the mandate in regard to disconnection of services for non-payment, per the law director. The board directed Ms. Hatch to re-instate disconnection notices in September.

The Law Director feels the Board should review Ordinance 92-23 and make any necessary amendments. Mr. Bittaker plans to discuss the ordinance with the Law Director on 8/18/20, for legal advice and will present his recommendations to the Board at the next meeting.

The Board was given a proposal to replace the current copy machine leased from ComDoc. Because the office tends to go over on usage each month the Board turned down the offer.

Leadership Medina County is offering classes that Ms. Hatch feels would be beneficial to her job performance. She asked the Board to approve the payment of the \$55.00 fee for each of the three classes. The dates are October 8, November 12, and December 10. The Board approved the expense.

Unfinished Business:

None.

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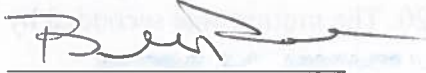
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New Business:

None.

Mr. Landis moved to adjourn. The motion was seconded by Mr. Barbera. The motion passed unanimously.

The meeting adjourned at 7:01 PM.



BRIAN GREER
PRESIDENT



JAMES CARRICK
FISCAL OFFICER