

SEVILLE BOARD OF PUBLIC AFFAIRS

Minutes

February 17, 2020

Mr. Greer called the meeting to order at 6:45 PM.

The meeting opened with the pledge of allegiance.

Present: Brian Greer (President), Larry Landis, Richard Barbera, Vickie Hatch (Office Manager in training), Kevin Bittaker (Superintendent)

Absent:

None

Mr. Barbera moved to approve the minutes from 2-13-2020. The motion was seconded by Mr. Landis. The motion passed unanimously.

Mr. Landis moved to approve the payment of the bills. The motion was seconded by Mr. Barbera. The motion passed unanimously.

Privilege of the floor:

The new owners of the mobile home park asked for a review of the electric billing procedures. There are 31 units in the park and each unit has its own meter. If a tenant leaves without paying their final bill, a new account cannot be opened for any unit until the old amount is paid. They would like to have some relief from having to pay the final bill before renting any other property in the park. The new owners asked how the apartments on Grace Lane are handled. Mr. Greer explained that the current policy is in place because BOPA has been burned before in cases like this. The issue was referred to BOPA Office Manager and the Village Solicitor for input before a decision will be rendered.

Outdoor lighting can be rented from BOPA and Mr. Bittaker will work with the park owners on this issue.

Utility Committee Report:

Councilman Brad Demiter updated the Board on developments for the Yard Sale. Liability Insurance will be provided by the Kiwanis Club. Council voted not to add New Years' Eve as a paid holiday for Village workers.

Superintendent's Report:

Mr. Bittaker reported that GPD performed a drainage study on Westwood Estates. The area in question is not within the Village limits. One option was to re-work the retention basin and replace the current 15" pipe with a 24" pipe. ODOT is asking BOPA to pay for the project. It would cost BOPA several thousand dollars for the project.

GPD has returned their projections for the Waste Water Treatment Plant. The design fees will be \$242,000.00. The project would start in 2021 and be finished in 2022. The design fees would be paid for with existing funds and financing would not be needed. The overall costs would be 2.3 million. Mr. Greer moved to move ahead with the design phase of the project. The motion was seconded by Mr. Landis. The motion passed unanimously.

The break/training room at the new shop held its' first safety meeting. Much of the work was done in-house to save BOPA money on the building. The HVAC system has yet to be installed. Mr. Greer moved to allow up to \$10,000.00 be spent for the installation of an

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HVAC system. The motion was seconded by Mr. Landis. The motion passed unanimously.

Office Manager's Report:

Ms. Hatch gave the extended payment plans.

Unfinished Business:

None.

New Business:

None

Mr. Landis moved to adjourn. The motion was seconded by Mr. Barbera. The motion passed unanimously.

The meeting adjourned at 7:29 PM.



BRIAN GREER
PRESIDENT



JAMES CARRICK
FISCAL OFFICER