

SEVILLE BOARD OF PUBLIC AFFAIRS

Minutes

November 21 2022

Mr. Greer called the meeting to order at 6:47 PM.

Present: Brian Greer (President), Richard Barbera, Nathan Stallard, Kevin Bittaker (Superintendent), Tiffany Shultz (Officer Manager)

Absent: none

Mr. Barbera moved to approve the minutes from 11-7-2022. The motion was seconded by Mr. Stallard. The motion passed unanimously.

Mr. Barbera moved to approve the payment of the bills. The motion was seconded by Mr. Stallard. The motion passed unanimously.

Privilege of the floor:

None

Utility Committee Report:

None

Superintendent's Report:

The Booster Station generator is set to be started on Wednesday, November 23, 2022. The new radio read meter equipment ordered last year is set to be installed on November 30, 2022.

Office Manager's Report:

The files in the office have been reviewed for record retention purposes. In the spring, the remaining files in storage will be reviewed to proceed with the disposal process.

Unfinished Business:

Mr. Barbera noted that in addition to the City of Lakewood needing sanitary upgrades, it was in the news that the City of Elyria also must upgrade their system and pay fines due to it being so outdated. The work that we are doing here in Seville now will continue to benefit future generations of our community.

New Business:

The pay range as Mrs. Shultz trains with the Fiscal Officer has been worked out and training is set to begin in January of 2023.

Mr. Stallard announced that as of January 1, 2023, he will be stepping down from his position on the board.

Mr. Barbera moved to adjourn the meeting. The motion was seconded by Mr. Stallard. The motion passed unanimously at 6:55 PM.


BRIAN GREER
PRESIDENT


JAMES CARRICK
FISCAL OFFICER