

SEVILLE BOARD OF PUBLIC AFFAIRS

Minutes

December 19, 2022

Mr. Greer called the meeting to order at 6:45 PM.

Present: Brian Greer (President), Richard Barbera, Nathan Stallard, Kevin Bittaker (Superintendent), Tiffany Shultz (Officer Manager)

Absent: None

Mr. Stallard moved to approve the minutes from 12-05-2022. The motion was seconded by Mr. Barbera. The motion passed unanimously.

Mr. Barbera moved to approve the payment of the bills. The motion was seconded by Mr. Stallard. The motion passed unanimously.

Privilege of the floor:

David and Jackie Hacker had concerns about the billing for 50 and 50 ½ Center Street. There was one meter for both units. When the meter broke a minimum service charge of \$91.00 per month was assessed on the account. There was no meter and no usage and the Hacker's feel they should have been charged a minimum service charge of only \$24.00. Because of the length of time involved in the process, the Hackers think they had been over-charged \$3,619.94. BOPA will investigate the matter before determining if a refund is owed.

Utility Committee Report:

No report was given.

Superintendent's Report:

Grant and loan applications have been completed for the route 3 waterline project. It was originally thought that the money would be used for the Waste Water Treatment Plant project but that project may be put on hold with the money instead to be used for the Waterline project.

Office Manager's Report:

The BCI background check for Mrs. Shultz to become a Notary Public is done. Mrs. Shultz will receive public records training in January.

Unfinished Business:

None

New Business:

Mr. Greer moved to wish everyone a Merry Christmas. The motion was seconded by Mr. Barbera. The motion passed unanimously.

Mr. Stallard moved to enter Executive Session to discuss personnel matters and invited the Board members. The motion was seconded by Mr. Barbera. The motion passed unanimously.

Executive Session began at 7:00 PM.

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Mr. Stallard moved to exit Executive Session. The motion was seconded by Mr. Barbera. The motion passed unanimously.
Executive Session ended at 7:06 PM.

Mr. Barbera moved to adjourn. The motion was seconded by Mr. Stallard. The motion passed unanimously.

The meeting adjourned at 7:07 PM.



BRIAN GREER
PRESIDENT



JAMES CARRICK
FISCAL OFFICER