

SEVILLE BOARD OF PUBLIC AFFAIRS

Minutes

January 17, 2023

Mr. Greer called the meeting to order at 6:45 PM.

Present: Brian Greer (President), Richard Barbera, Carlene Klinect, Kevin Bittaker (Superintendent), Tiffany Shultz (Officer Manager)

Absent: none

Mr. Barbera moved to approve the minutes from 1-3-2023. The motion was seconded by Mrs. Klinect. The motion passed unanimously.

Mr. Barbera moved to approve the payment of the bills. The motion was seconded by Mrs. Klinect. The motion passed unanimously.

Privilege of the floor:

None

Utility Committee Report:

None

Superintendent's Report:

The bid opening for the transformers to be used with the Flint Warehouses was completed on January 13, 2023. The lowest bid was Solomon Corp. with a bid of \$128,925.00 for each transformer required and is good for 15 days. Mr. Bittaker asked that the board recommend to council that the bid be awarded to Solomon Corp. Mr. Greer made the motion to approve the recommendation to council. The motion was seconded by Mrs. Klinect. The motion passed unanimously.

Mr. Bittaker also inquired to council if they would be able to hold a special council meeting regarding this motion due to the limited time frame.

Mr. Bittaker reported that the EPA completed an inspection at the Wastewater Treatment Plant and an asset management screening for the Water Plant. Both inspections seemed to go very well, and we are waiting on the final report.

Office Manager's Report:

The Public Records online class was completed last week. Mrs. Shultz also hopes to have the notary testing completed by the end of this week.

Unfinished Business:

None

New Business:

Mr. Greer made a motion to recommend to council to move forward with an ordinance reinstating the original hire date of Mrs. Shultz. The motion was seconded by Mrs. Klinect. The motion passed unanimously.

Mr. Greer moved to adjourn for executive session to discuss personnel, inviting the board members, the mayor, council, and Mrs. Shultz to attend. The motion was seconded by Mr. Barbera. The motion passed unanimously at 6:53 PM.

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Motion to adjourn from executive session made by Mr. Barbera. The motion was seconded by Mrs. Klinect. The motion passed unanimously at 7:50 PM.

Mr. Barbera moved to adjourn meeting. The motion was seconded by Mrs. Klinect. The motion passed unanimously at 7:51 PM.



BRIAN GREER
PRESIDENT



JAMES CARRICK
FISCAL OFFICER