

SEVILLE BOARD OF PUBLIC AFFAIRS

Minutes

January 3, 2023

Mr. Greer called the meeting to order at 6:45 PM.

Present: Brian Greer (President), Richard Barbera, Carlene Klinec, Kevin Bittaker (Superintendent), Tiffany Shultz (Officer Manager)

Absent: none

The meeting began with the swearing in of Carlene Klinec by Mayor Carter.

The committee then discussed election of a board president for 2023. Mr Barbera moved to elect Mr. Greer, Mrs. Klinec seconded that motion. The motion passed unanimously.

Mr. Barbera made a motion to approve the minutes from 12/19/2023. Mr. Greer seconded that motion and Mrs. Klinec abstained. The motion passed.

Mrs. Klinec moved to approve the payment of the bills. The motion was seconded by Mr. Barbera. The motion passed unanimously.

Privilege of the floor:

Leslie Miller thanked the Board of Public Affairs for their due diligence in keeping the utilities on during the recent cold spell.

Utility Committee Report:

None

Superintendent's Report:

Mr. Bittaker reported that a customer at 47 Milton Street had their pipes freeze and used 31,800 gallons of water. Mr. Bittaker recommended waiving the sewer total charging a minimum sewer rate because the water went into the ground and did not go into the sewer. Mr. Greer made a motion to approve that recommendation, Mrs. Klinec seconded that motion. The motion passed unanimously.

Office Manager's Report:

Mrs. Shultz requested a motion to move forward on refunding the difference of \$3,619.94 to Mr. Hacker, Taste of Heaven. Mr. Greer made the motion to approve the refund. Mrs. Klinec seconded that motion. The motion passed unanimously.

Mrs. Shultz requested that the refund be made by check. Mr. Greer made the motion to approve the refund via check. Mrs. Klinec seconded that motion. The motion passed unanimously.

Unfinished Business:

None

New Business:

None

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Motion to exit executive session made by Mr. Barbera, second by Mrs. Klinect.
Motion passed unanimously. Executive session ended at 7:01 p.m.

Motion to adjourn meeting made by Mrs. Klinect. Seconded by Mr. Barbera.
Motion passed unanimously. Meeting adjourned at 7:02 p.m.



BRIAN GREER
PRESIDENT



JAMES CARRICK
FISCAL OFFICER