

SEVILLE BOARD OF PUBLIC AFFAIRS

Minutes

May 1, 2023

Mr. Greer called the meeting to order at 6:45 PM.

Present: Brian Greer (President), Richard Barbera, Carlene Klinect, Kevin Bittaker (Superintendent), Tiffany Shultz (Office Manager)

Mrs. Klinect moved to approve the minutes from 4/17/2023. The motion was seconded by Mr. Barbera. The motion passed unanimously.

Mr. Barbera moved to approve the payment of the bills. The motion was seconded by Mrs. Klinect. The motion passed unanimously.

Privilege of the floor:

The mayor asked to keep Councilman Demiter in prayer as he is back in the hospital. The mayor, council members will be attending the Medina County Sea of Youth Event to honor fallen police officers and K-9 at the Medina Court House on Friday, May 12, 2023.

Utility Committee Report:

None

Superintendent's Report:

Mr. Bittaker thanked the mayor for attending a meeting on Friday, April 28, 2023, regarding the earmark for grant funds for the WWTP Expansion Project. Congressmen Miller also contacted the mayor to let her know that Seville is one of ten communities on the list for funds if the Federal budget is passed.

Mr. Bittaker asked for a 1st reading of the ordinance for the out-of-town sewer rates. Mr. Greer moved to approve the reading. The motion was seconded by Mr. Barbera. The motion passed unanimously.

Mr. Bittaker would like to establish the job description for Electric Superintendent and Crew Leader Positions. This will allow for a better chain of command when the Utility Superintendent is not on the job site. Mr. Greer moved to recommend to council for approval. The motion was seconded by Mrs. Klinect. The motion passed unanimously.

Office Manager's Report:

Mrs. Shultz asked for the Board to approve an ordinance to allow The Board of Public Affairs to work with Huntington Bank on having a credit card terminal in the office. This would be a monthly fee of \$54.00 and an annual maintenance fee of \$119.00. A 3% convenience fee would be charged to customers wanting to use the service to pay their utility bill. Mrs. Klinect moved to recommend to council for approval. The motion was seconded by Mr. Greer. The motion passed unanimously.

Unfinished Business:

None

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New Business:

Councilman Vierheller inquired about the First Energy rate hike and asked if it would affect our rates in any way. Mr. Bittaker confirmed that it should not affect us.

Mr. Barbera moved to adjourn the meeting. The motion was seconded by Mrs. Klinect. The motion passed unanimously at 7:07 PM.



BRIAN GREER
PRESIDENT



JAMES CARRICK
FISCAL OFFICER