

SEVILLE BOARD OF PUBLIC AFFAIRS

Minutes
July 3, 2023

Mr. Greer called the meeting to order at 6:45 PM.

Present: Brian Greer (President), Richard Barbera, Kevin Bittaker (Superintendent),
Tiffany Shultz (Office Manager)

Mr. Barbera moved to approve the minutes from 6/5/2023. The motion was seconded by
Mr. Greer. The motion passed unanimously.

Mr. Barbera moved to approve the payment of the bills from 6/19/23 and 7/3/23. The
motion was seconded by Mr. Greer. The motion passed unanimously.

Privilege of the floor:
None

Utility Committee Report:
All ordinances requested by Mr. Bittaker to be passed with emergency language were
passed at the council meeting.

Superintendent's Report:
Mr. Bittaker met with Tony Burgoyne regarding the Rt. 3 waterline project last week.
The drawings are in the final stages with discussion on how to have as little impact on
residents as possible. Mr. Bittaker hopes to go out for a bid on the project in 2 months and
have a special informative meeting with residents as well.
Colin Filak is eligible to move to Technician B, Level 2 with a raise increase to \$27.00.
Mr. Greer moved to approve the raise increase. Mr. Barbera seconded. The motion
passed unanimously.
Mr. Bittaker asked for a motion to officially move Austin Banks into the new Electric
Superintendent position with a \$1.00/hr raise. He has been taking on more responsibility
in the role since January. Mr. Greer moved to approve the request. The motion was
seconded by Mr. Barbera. The motion passed unanimously.


Office Manager's Report:
The second reading of Resolution 2023-01 on the Cash Reserve Policy was completed.

Unfinished Business:
Mr. Greer made a motion for a 3% raise for both Mr. Bittaker and Mrs. Shultz, to be
effective July 10, 2023. The motion was seconded by Mr. Barbera. The motion passed
unanimously.

New Business:
None

Mr. Barbera moved to adjourn the meeting. The motion was seconded by Mr. Greer. The
motion passed unanimously at 6:57 PM.


BRIAN GREER
PRESIDENT


JAMES CARRICK
FISCAL OFFICER