

SEVILLE BOARD OF PUBLIC AFFAIRS

Minutes

December 16, 2024

Mr. Greer called the meeting to order at 6:45 PM.

Present: President Brian Greer, Carlene Klinec, Richard Barbera, Superintendent Kevin Bittaker

Absent: Office Manager Tiffany Shultz

Mrs. Klinec moved to approve the minutes of the meeting on December 2, 2024. Mr. Barbera seconded the motion. The motion passed.

Mr. Barbera moved to approve the payment of the bills from December 16, 2024. The motion was seconded by Mrs. Klinec. The motion passed.

Privilege of the floor:

Gene Morris, 3596 Greenwich Rd., was present to follow up from the last meeting. Mr. Morris wanted to reiterate that he wants the opportunity to use all his credits and stated that per Ohio Revised Code, by 2026 power sold must contain 8.5% renewable energy. Mr. Greer stated that we are still reviewing the policies and thanked him for his time.

Utility Committee Report:

Council member Gordon reported that council has passed the COLA ordinance to be effective for the first pay period of the year.

Superintendent's Report:

Mr. Bittaker reported that the shop has been working on the bucket truck and the digger truck this week. Both vehicles needed repairs and with the help of Kent's Excavating, we have been able to repair those in house rather than paying labor and a tow-truck. The WWTP bids have been delayed again. Originally the specs had Evoqua equipment, but the specs were coming back way too high. Last week Mr. Bittaker met with Parkson, another SBR supplier, and was very happy with the results of that meeting. The bid is now scheduled to be opened December 20, 2024. The bid package was reevaluated so the SBR is the main package, and alternates have been added for additional work so that we can utilize the grant money by the timeline. Mr. Bittaker also provided an update on the St. Route 3 water project. There is still an outstanding balance with Fechko Excavating due to change orders that Mr. Bittaker feels like we should not be responsible for.

Office Manager's Report:

none

Old Business:

The 2025 budgets have been reviewed. Mr. Bittaker noted that there is additional money in the water and sewer funds to settle the outstanding projects, if it's necessary. With no other questions or concerns, Mr. Greer made the motion to adopt the 2025 budget as presented. Mrs. Klinec seconded the motion. The motion passed unanimously.

New Business:

A new employee wage form was given to the office by the mayor. Mrs. Klinec asked the mayor to provide an explanation on the form. The mayor stated that the old form was

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generic and wanted a form that gave more detailed information on the reason for an employee rate increase. Mrs. Klinec liked the additional information but wondered why the Board's signature lines were left out. The mayor will have the form changed for the different departments. Mr. Barbera also stated that it would be a good idea to add CC to the form, that way everyone gets the same information.

Mr. Barbera moved to adjourn the meeting. The motion was seconded by Mrs. Klinec. The motion passed unanimously at 7:02 PM.



BRIAN GREER
PRESIDENT



JESSICA HARPER-BIGLEY
FISCAL OFFICER