

SEVILLE BOARD OF PUBLIC AFFAIRS

Minutes

February 20, 2024

Mr. Greer called the meeting to order at 6:45 PM.

Present: Brian Greer (President), Richard Barbera, Carlene Klinect, Kevin Bittaker (Superintendent), Tiffany Shultz (Office Manager)

Mrs. Klinect moved to approve the minutes of the meeting on February 5, 2024. Mr. Barbera seconded the motion. The motion passed unanimously.

Mr. Barbera moved to approve the payment of the bills. The motion was seconded by Mrs. Klinect. The motion passed unanimously.

Privilege of the floor:

Council Member Miller introduced Denny Gordon as our newest council member and BOPA chairperson.

Utility Committee Report:

None

Superintendent's Report:

Mr. Bittaker reported that the Washington St. waterline improvements are scheduled to begin February 21, 2024. Our engineer is finalizing the funding process for the Route 3 waterline project. The project has a start date in the contract of April 1, 2024, but Fechko has offered to begin sooner. Mr. Bittaker would like to wait for all funding to be completed prior to work starting.

Office Manager's Report:

Mrs. Shultz gave an update on the upgraded GasUtil Billing System. The office has almost completed a full billing cycle on the new system. There are still some adjustments to be made, but we are operating with it. The auditors are also onsite, beginning today, and will be here for a few weeks.

Old Business:

None

New Business:

None

Mr. Barbera moved to adjourn the meeting. The motion was seconded by Mrs. Klinect. The motion passed unanimously at 6:52 PM.



BRIAN GREER  
PRESIDENT



LISA NEMASTIL  
FISCAL OFFICER