

SEVILLE BOARD OF PUBLIC AFFAIRS

Minutes

June 3, 2024

Mr. Greer called the meeting to order at 6:45 PM.

Present: Brian Greer (President), Richard Barbera, Kevin Bittaker (Superintendent),
Tiffany Shultz (Office Manager)

Absent: Carlene Klinec

Mr. Barbera moved to approve the minutes of the meeting on May 20, 2024. Mr. Greer seconded the motion. The motion passed.

Mr. Barbera moved to approve the payment of the bills. The motion was seconded by Mr. Greer. The motion passed unanimously.

Privilege of the floor:

None

Utility Committee Report:

None

Superintendent's Report:

W.L. Burgoyne applied for multiple grants last year on behalf of the Board of Public Affairs. Last year we were awarded 1 million dollars for the Wastewater Treatment Plant project, with funds becoming available this fall. Mr. Bittaker was notified last week that in addition to that, we have been awarded another 2.5 million dollars for the project through the Ohio Department of Development. Out of 703 applications, 76 projects were funded, and Mr. Bittaker praised Mr. Burgoyne for the work he did for us on that submission. Council member Miller asked if there was a timeframe for using the funds. Mr. Bittaker thought that the project had to start by year end.

Mr. Bittaker reported that the Waterline upgrade is progressing. Phase 1 and 2 are nearly complete, with the Pin Oak and Mandarin Dr. subdivisions connected to the new 12" main. Phase 3 is set to begin next week.

Office Manager's Report:

Mrs. Shultz reported that the Cash Reserve Policy is due to be redone. It is suggested that it be updated every year and Mrs. Shultz asked for permission to hire Courtney and Associates to complete that report and a resolution made for the new Cash Reserve Policy, when it's complete. Mr. Barbera made the motion to move forward with the request. Mr. Greer seconded the motion. The motion passed unanimously.

Old Business:

Mr. Barbera asked about the status of the invoice for Premier Auto's transformer. Mr. Bittaker reported that the invoice had not been paid yet. A final invoice and letter were mailed to the customer, giving them until June 17, 2024, to pay in full or the power would be disconnected.

New Business:

None

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Mr. Barbera moved to adjourn the meeting. The motion was seconded by Mr. Greer. The motion passed unanimously at 6:51 PM.



BRIAN GREER
PRESIDENT



LISA NEMASZIL
FISCAL OFFICER