

SEVILLE BOARD OF PUBLIC AFFAIRS

Minutes

September 16, 2024

Mr. Greer called the meeting to order at 6:45 PM.

Present: Brian Greer (President), Carlene Klinect, Kevin Bittaker

Absent: Richard Barbera, Tiffany Shultz

Mrs. Klinect moved to approve the minutes of the meeting on September 3, 2024. Mr. Greer seconded the motion. The motion passed.

Mrs. Klinect moved to approve the payment of the bills from September 16, 2024. The motion was seconded by Mr. Greer. The motion passed.

Privilege of the floor:

None

Utility Committee Report:

Council Member Gordon reported on the mayor wanting to close the BOPA and Village po box and have one lock box for the administration. Mr. Greer stated that the board is opposed to this and submitted reasoning to Council Member Gordon to bring it back to council for review. The mayor is concerned that mail for the village is not being delivered to them. Mr. Greer stated that the office invoices about 2700 customers a month. Roughly 1800 pieces of mail come back to the BOPA po box for processing. Only 2-3 pieces of mail are in our box that belongs to the village, and it is given to them as soon as possible. After some discussion, Mr. Greer stated that it is in the best interest of our customers and office processes to continue to receive our own mail. Mr. Greer respectfully asked that it be discussed again by the council.

Superintendent's Report:

Mr. Bittaker stated that ordinance 2024-54 is for a block of power, recommended by AMP Ohio to purchase, to replace a block that will be expiring. Mr. Bittaker will be having a power supply meeting on September 26 and will have more information to come. Mr. Bittaker plans to go out to bid for the Wastewater Treatment Plant Expansion, with advertisements running From October 14-26, 2024. There will be a mandatory pre-bid meeting held on November 5, 2024, and bid opening will be November 22, 2024. BOPA will be ready to recommend that the council pass an ordinance with the contractors for the December council meeting. As a qualifier to the grant we are receiving, this must be in place prior to year end and BOPA is working diligently to complete our requirements.

Office Manager's Report:

None

Old Business:

None

New Business:

None

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Mrs. Klinect moved to adjourn the meeting. The motion was seconded by Mr. Greer. The motion passed unanimously at 7:00 PM.



BRIAN GREER
PRESIDENT



LISA NEMASTIL
FISCAL OFFICER