

SEVILLE BOARD OF PUBLIC AFFAIRS

Minutes

October 20, 2025

Mr. Greer called the meeting to order at 6:45 PM.

Present: President Brian Greer, Carlene Klinec, Richard Barbera, Superintendent Kevin Bittaker, Office Manager Tiffany Shultz

Mrs. Klinec moved to approve the minutes of the meeting on October 6, 2025. Mr. Barbera seconded the motion. The motion passed.

Mr. Barbera moved to approve the payment of the bills for October 20, 2025. The motion was seconded by Mrs. Klinec. The motion passed.

Privilege of the floor:

None

Utility Committee Report:

None

Superintendent's Report:

A property owner on Spring St. had a sewer line damaged in June, during the Rt. 3 Waterline project. Mr. Bittaker had the homeowner submit to their insurance and it was denied. Our insurance has a higher deductible than the cost of the repair and Fetcho is unwilling to reimburse. Mr. Bittaker feels that this issue was not for the property owner to have to pay for since it was our project and asked that we reimburse the cost of the repair at \$5,724.14. Mr. Greer made a motion to reimburse the cost of the repair. Mrs. Klinec seconded the motion. The motion passed.

The WWTP Expansion is moving along. The concrete for the SBR tanks is complete and the blower and lab foundations will be started later this week.

The Buddhist Temple on Greenwich Rd. contacted Mr. Bittaker to tie into the sanitary sewer lines; they will be our 1st out-of-town customer. The tap fee will be roughly \$15,000.00

Office Manager's Report:

Mrs. Shultz reported that our records were approved at the last public records meeting to be destroyed. We will share the shredding cost with the Police Department on November 13, 2025.

The anti-virus protection for the office computers has expired. Mrs. Shultz asked to move to MAL Network Engineering. They have multiple coverage levels, and we would like to go with the Bronze Plan that allows for the antivirus, updates, and remote monitoring software on our 4 office computers. Mr. Greer made the motion to move forward on the new antivirus. Mrs. Klinec seconded the motion. The motion passed.

The server for BOPA was installed in 2019 and is past its warranty, as well as reaching its end of life. Mrs. Shultz received a quote from MAL Network Engineering for a replacement costing between \$8000 - \$10,000.00. This will be built into the upcoming 2026 Budget.

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Old Business:

None

New Business:

None

Mr. Barbera moved to adjourn the meeting. The motion was seconded by Mrs. Klinect. The motion passed unanimously at 6:55 PM.



BRIAN GREER
PRESIDENT



JESSICA HARPER-BIGLEY
FISCAL OFFICER