

SEVILLE BOARD OF PUBLIC AFFAIRS

Minutes

February 3, 2025

Mr. Greer called the meeting to order at 6:45 PM.

Present: President Brian Greer, Richard Barbera, Carlene Klinect, Superintendent Kevin Bittaker, Office Manager Tiffany Shultz, Legal Counsel Ted Lesiak

Mr. Barbera moved to approve the minutes of the meeting on January 6, 2025. Mr. Greer seconded the motion. The motion passed, with Mrs. Klinect abstaining.

Mr. Barbera moved to approve the payment of the bills from January 21, 2025, and February 3, 2025. The motion was seconded by Mrs. Klinect. The motion passed.

Privilege of the floor:

Council Member Miller expressed her thank you for restoring power within a few hours after a car hit a pole on Main Street on Friday evening.

Utility Committee Report:

Council Member Gordon reported that Ordinance 2024-48, regarding merit raises for 2025, was voted down. Mr. Bittaker asked if that reflected step increases, due to education. Legal counsel stated that step increases were not the same as a merit and would be fine. The mayor stated that the employee handbook and departmental ranks needed to be looked at before they look at merit raises again. Mr. Bittaker stated that the field employees are all on guidelines for step levels. Mrs. Shultz stated that the office staff were the only employees that didn't have tier levels in their job description. The ordinance regarding Bleach Tech's supply was passed as well.

Superintendent's Report:

The Rt. 3 Waterline project has been completed for a while, but we have had 2 meetings with Fechko regarding change orders for additional grading and seeding. Mr. Bittaker feels like we have come to an agreement on the final bill and rather than borrowing the additional funds on loan, would like to pay the balance directly from our water fund. Our fund balance is healthy and using our 5-year-plan tool, we look in good standing moving forward. The balance would be \$ 280,641.34. Mr. Greer made the motion to approve the payment from the water fund. Mr. Barbera seconded the motion. The motion passed.

The rebids for the WWTP Expansion are in the paper and available online. We have 2 bids- the major SBR equipment bid and the construction bid. Bids will be opened on March 7, 2025. Mr. Bittaker asked that the Wastewater Treatment bid from Simonson Construction be voted down due to the amount exceeding the engineering estimate. Mr. Greer made the motion to vote down the bid. Mrs. Klinect seconded the motion. The motion passed.

Mr. Bittaker stated that we have always had bulk fuel stored at the shop. Lately we have been getting a lot of sludge and rust from the old steel tanks and there has been too much maintenance on the trucks as a result. Austin Banks spoke with the representatives of Great Lakes and we do not order enough to be supplied with new tanks. We are going to move away from that and begin purchasing fuel at Sheetz with their company cards. The Off-Road fuel will still be kept at the shop.

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Office Manager's Report:

Mrs. Shultz asked for approval to move forward with Ordinance 2025-10, regarding a new office copier via ComDoc. Our contract would have been up in 2026, but the village is getting a new copier and with the incentives offered, our monthly payment would be locked in and cheaper than what we are paying now. The village is in desperate need for a new copier and since it is a combined ordinance, Mr. Greer made the motion to moved forward with emergency language on the new contract. Mrs. Klinect seconded the motion. The motion passed.

Mrs. Shultz just wanted to remind everyone that our next Monday meeting would fall on a holiday, so our meeting is scheduled for Tuesday, February 18, 2025.

Old Business:

Regarding our Net Metering Policy, Mr. Bittaker reported that we have had Jeff Pearce, our electrical engineer, and John Courtney, of Courtney and Associates look at our policy and how we are calculating and showing the net metering rate. We are not required to show the kWh credits in a monetary value. It would be hard for us to show it, as we have a variable rate and the cost per kWh changes from month to month. Courtney and Associates does rate studies for a lot of different communities. Many communities are month to month on credits, whereas our rate will allow for a carryover credit for an entire year. We also looked at what changing the rollover date would do for the 6 customers on the program. Changing the rollover date would not benefit the majority. Mr. Bittaker was not in favor of changing the policy at this time. Mr. Morris stated his displeasure on the fact that he feels he has paid more than others. Mr. Bittaker thought his system was larger than what was recommended, Mr. Morris disagreed. Mr. Bittaker also stated that there is an option to install a battery energy storage system so that the kWh could be used whenever he wanted.

New Business:

None

Mrs. Klinect moved to adjourn the meeting. The motion was seconded by Mr. Barbera. The motion passed unanimously at 7:05 PM.



BRIAN GREER
PRESIDENT



JESSICA HARPER-BIGLEY
FISCAL OFFICER