

SEVILLE BOARD OF PUBLIC AFFAIRS

Minutes

February 2, 2026

Mr. Greer called the meeting to order at 6:45 PM.

Present: President Brian Greer, Richard Barbera, Carlene Klinect, Superintendent Kevin Bittaker, Office Manager Tiffany Shultz

Mr. Barbera moved to approve the minutes of the meeting on January 5, 2026. Mr. Greer seconded the motion, with Mrs. Klinect abstaining. Motion passed.

Mr. Barbera moved to approve the bills listed on January 20, 2026. The motion was seconded by Mrs. Klinect. The motion passed.

Mr. Barbera moved to approve the bills listed on February 2, 2026. The motion was seconded by Mrs. Klinect. The motion passed.

Privilege of the floor:

Council member Miller thanked the crew for their hard work during the recent snowstorm.

Utility Committee Report:

Council member Bartosch reported that ordinances for the employee handbook, 2026-06 and 2026-08, regarding call pay for the street department and vacation, have passed.

Superintendent's Report:

Mr. Bittaker would like a motion to amend the ordinance 2018-71, establishing sanitary sewer access fees. The tap charge would remain the same at \$2,500.00 per unit. The sewage flow guide would be updated to add a few additional items, such as warehousing, grocery, and automatic bay car wash. Mr. Greer made the motion to amend the ordinance. Mr. Barbera seconded the motion. The motion passed.

Office Manager's Report:

Mrs. Shultz reported that the final water rate increases from ordinance 2022-01 was completed, effective with January consumption. Mr. Bittaker and Mrs. Shultz will be working on getting future rates and would like to continue with an ordinance that covers multiple years.

Mrs. Shultz asked for a motion to pass Resolution 2026-01, to place a property on the tax duplicate for an outstanding utility bill for \$429.44. Mr. Greer made the motion to pass Resolution 2026-01. Mr. Barbera seconded the motion. Motion passed.

Old Business:

None

New Business:

None

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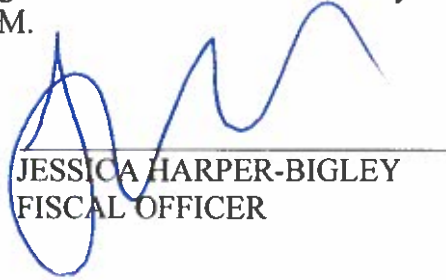
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Mrs. Klinect moved to adjourn the meeting. The motion was seconded by Mr. Barbera. The motion passed unanimously at 6:50 PM.



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BRIAN GREER  
PRESIDENT



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JESSICA HARPER-BIGLEY  
FISCAL OFFICER