SEVILLE BOARD OF PUBLIC AFFAIRS
Minutes
May 19, 2025

Mr. Greer called the meeting to order at 6:45 PM.

Present: President Brian Greer, Richard Barbera, Carlene Klinect, Superintendent Kevin Bittaker, Office Manager Tiffany Shultz

Mrs. Klinect moved to approve the minutes of the meeting on May 5, 2025. Mr. Barbera seconded the motion. The motion passed.

Mr. Barbera moved to approve the payment of the bills for May 19, 2025. The motion was seconded by Mrs. Klinect. The motion passed.

Privilege of the floor:
The mayor stated that for the Memorial Day parade, Mr. Chad Jarvis will be speaking at 1 p.m. and Chief Deal and Officer Houck will be reading names. The mayor has been trying to reach out to make the parade better and if anyone would like to participate in the parade, the line up starts at 12:30 p.m. on East Market St.

Utility Committee Report:
Council Member Gordon reported that the ordinance 2025-27 regarding Parkson and the wastewater treatment project was passed by emergency. The zoning ordinance for the ten (10) new lots on W. Greenwich Rd. was also passed. Mr. Bittaker stated a concern that this passed through zoning, and no one ever told the owners about storm water management. Mr. Bittaker stated that you can't just build 10 houses, with concrete and rooftops without doing anything. The owners may be surprised at the cost associated with that. A plan needs to be in place and approved before building can begin.

Superintendent's Report:
Mr. Bittaker reported that after Memorial Day, our crew will be replacing electric poles on Rt. 3 for about 2 weeks. Austin Banks made arrangements with ODOT to borrow their traffic light equipment, so we don't have to have our crew on the road directing traffic. A resident on Spring St. was having sewer lateral issues and called Roto-Rooter for services. Roto-Rooter got their jet stuck in the pipe, close to where the water main was installed last year. BOPA will have to dig it up to see if we can locate the jet and assess what caused the blockage. It's possible that the tile could have been hit by Fechko Excavating during the waterline project.

Office Manager's Report:
The Cash Reserve Policy is due for its annual review. Mrs. Shultz would like to have Courtney and Associates do the review, as they have done in the past. Mr. Greer approved Courtney and Associates. Mrs. Klinect seconded. The motion passed. There will be a resolution to read then for the final approval.

Old Business:
None

New Business:
None

Mrs. Klinect moved to adjourn the meeting. The motion was seconded by Mr. Barbera. The motion passed unanimously at 6:54 PM.

BRIAN GREER
PRESIDENT

JESSICA HARPER-BIGLEY
FISCAL OFFICER