SEVILLE BOARD OF PUBLIC AFFAIRS
Minutes
June 16, 2025

Mr. Greer called the meeting to order at 6:45 PM.

Present: President Brian Greer, Richard Barbera, Carlene Klinect, Superintendent Kevin Bittaker, Office Manager Tiffany Shultz

Mrs. Klinect moved to approve the minutes of the meeting on June 2, 2025. Mr. Barbera seconded the motion. The motion passed.

Mr. Barbera moved to approve the payment of the bills for June 16, 2025. The motion was seconded by Mrs. Klinect. The motion passed.

Privilege of the floor:
None

Utility Committee Report:
Council Member Gordon reported on numerous ordinance and resolutions in progress through council. Those include health and dental insurance for employee coverage, a new snowplow for the street department, and budget adjustments for the police department. The council meeting also had Samantha Turner sworn in as our newest police officer and approval to accept a donation of a drone from Bleach Tech for police use.

Superintendent's Report:
Mr. Bittaker reported on the state of the downtown light poles and the plan to replace all the poles in the next three years. The lights cost approximately $2000.00 a piece and Mr. Bittaker will start with ordering 18 and replacing the worst ones. Altogether, this project will cost BOPA around $110,000.00.
With the passing to resolution 2025-08, Mr. Bittaker would like to list some items for sale on GovDeals.com. These include a portable generator, the old sewer jet, and diesel and gas tanks. All items would be listed with a minimum bid for each. A motion was made by Mrs. Klinect to list the items. Mr. Greer seconded the motion. The motion passed.
The electric rates consist of a rate and a POA (power operating adjustment). The POA operates on a 12-month rolling average, which has shown a negative number for the last 9 months. With the increase in the cost of power, Mr. Bittaker would like a resolution to adjust the 12-month average to a 6-month rolling average. In addition, Mr. Bittaker would like to hire Courtney and Associates to complete a rate study. It has been 10 years since the last study was done. Mr. Greer made a motion to hire Courtney and Associates for an electric rate study. Mrs. Klinect seconded the motion. The motion passed.

Office Manager's Report:
The second reading of the Cash Reserve Policy was completed.

Old Business:
None

New Business:
None

Mr. Barbera moved to adjourn the meeting. The motion was seconded by Mrs. Klinect. The motion passed unanimously at 7:00 PM.

BRIAN GREER
PRESIDENT

JESSICA HARPER-BIGLEY
FISCAL OFFICER