SEVILLE BOARD OF PUBLIC AFFAIRS
Minutes
July 21, 2025

Mr. Greer called the meeting to order at 6:45 PM.

Present: President Brian Greer, Richard Barbera, Carlene Klinect, Superintendent Kevin Bittaker, Office Manager Tiffany Shultz

Mrs. Klinect moved to approve the minutes of the meeting on July 7, 2025. Mr. Barbera seconded the motion. The motion passed.

Mr. Barbera moved to approve the payment of the bills for July 21, 2025. The motion was seconded by Mrs. Klinect. The motion passed.

Privilege of the floor:
None

Utility Committee Report:
Council Member Gordon reported on the events of the last council meeting. Benjamin Nickerson was sworn in as a new police officer, an ordinance for a revised substance abuse policy was passed, as well as an ordinance for a Roth 457 option for employees. All the ordinances involving employee health insurance benefits are in progress.

Superintendent's Report:
The three (3) items up for bid on GovDeals.com have done well. The old 1987 generator was sold for $6500.00; the sewer jet sold for $6700.00, and the fuel tanks went for $1550.00. Mr. Bittaker would like a motion to list the old 1995 F350 dump truck chassis on GovDeals.com. Mrs. Klinect made the motion to list the item for sale. Mr. Barbera seconded the motion. The motion passed.
There have been three (3) water breaks in the last three (3) days in places on our system that are not that old. They were due to a water hammer effect from the fire department conducting hydrant flushing. In the past, BOPA had set up training for proper ways to shut the flow on a hydrant properly, but only a few employees from the fire department came. Mr. Bittaker will be attending the next Guilford Township Trustee meeting to express the cost in damage this has created. For now, the fire department is on hold from flushing hydrants until a new plan can be put in place to prevent this from happening.

Office Manager's Report:
None

Old Business:
None

New Business:
None

Mrs. Klinect moved to adjourn the meeting. The motion was seconded by Mr. Barbera. The motion passed unanimously at 6:58 PM.

BRIAN GREER
PRESIDENT

JESSICA HARPER-BIGLEY
FISCAL OFFICER