SEVILLE BOARD OF PUBLIC AFFAIRS
Minutes
July 7, 2025

Mr. Greer called the meeting to order at 6:45 PM.

Present: President Brian Greer, Richard Barbera, Carlene Klinect, Superintendent Kevin Bittaker, Office Manager Tiffany Shultz

Mrs. Klinect moved to approve the minutes of the meeting on June 16, 2025. Mr. Barbera seconded the motion. The motion passed.

Mr. Barbera moved to approve the payment of the bills for July 7, 2025. The motion was seconded by Mrs. Klinect. The motion passed.

Privilege of the floor:
Council Member Miller wanted to thank BOPA for keeping the power on during this hot spell and wanted to send continued prayers for Texas.

Utility Committee Report:
None

Superintendent's Report:
None

Office Manager's Report:
The third reading of the Cash Reserve Policy was completed. Mr. Barbera made the motion to adopt Resolution 2025-03 regarding the updated Cash Reserve Policy. Mrs. Klinect seconded the motion. The motion passed.
At the last meeting, the electric rates were discussed, and the rate study is moving forward with Courtney and Associates. The Power Operating Adjustment was also discussed to move from a 12-month rolling average to a 6-month rolling average to help recover funds quicker to meet our debt coverage requirements. Mrs. Shultz asked if Resolution 2025-04 could be passed with emergency language on the POA change to come into effect for June's Consumption. Mr. Greer made a motion to add emergency language to the resolution. Mr. Barbera seconded the motion to add emergency language. The motion passed. Mrs. Klinect then made the motion to pass Resolution 2025-04. Mr. Barbera seconded the motion. The motion passed.

Old Business:
Mr. Barbera referenced the letter that was mailed to water customers regarding lead in the water and the confusion it has created. There is no lead in the water. A report was to be submitted to the state by a certain date, regarding water service lines, and it was not submitted on time. As a result, the EPA mandated that we send out the letter. The report has been submitted and approved. Mr. Barbera will investigate getting a press release to help spread the word.

New Business:
Mr. Barbera commented on the monthly report from BOPA. There were 4 checks returned last month with insufficient funds, with an average of over $100/check. He was just observing the hardship of the time.

Mr. Barbera moved to adjourn the meeting. The motion was seconded by Mrs. Klinect. The motion passed unanimously at 6:52 PM.

BRIAN GREER
PRESIDENT

JESSICA HARPER-BIGLEY
FISCAL OFFICER