SEVILLE BOARD OF PUBLIC AFFAIRS
Minutes
September 2, 2025

Mr. Greer called the meeting to order at 6:45 PM.

Present: President Brian Greer, Richard Barbera, Carlene Klinect, Superintendent Kevin Bittaker, Office Manager Tiffany Shultz

Mrs. Klinect moved to approve the minutes of the meeting on August 18, 2025. Mr. Barbera seconded the motion. The motion passed.

Mr. Barbera moved to approve the payment of the bills for September 2, 2025. The motion was seconded by Mrs. Klinect. The motion passed.

Privilege of the floor:
None

Utility Committee Report:
None

Superintendent's Report:
Mr. Bittaker reported that the 1995 Ford F-450 was sold on GovDeals for $4,750.00. Simonson Construction Services is onsite at the Wastewater Treatment Plant, starting construction for the new SBR tanks. Mr. Bittaker will be on vacation the week of September 22, 2025.

Office Manager's Report:
Mrs. Shultz asked for permission to put an advertisement for a new clerk on Indeed, as there will be an employee retiring next year. The Board agreed to this request.

Old Business:
Regarding Resolution 2025-05, Interdepartmental Protocol, the Board was under the impression that legal council would be sending a revised copy. Mr. Lesiak will check and get back to the Board. Mr. Lesiak stated that it would be ok to pass the resolution at the next meeting.

New Business:
None

Mrs. Klinect moved to adjourn the meeting. The motion was seconded by Mr. Barbera. The motion passed unanimously at 6:49 PM.

BRIAN GREER
PRESIDENT

JESSICA HARPER-BIGLEY
FISCAL OFFICER