SEVILLE BOARD OF PUBLIC AFFAIRS
Minutes
May 4, 2026

Mr. Greer called the meeting to order at 6:45 PM.

Present: President Brian Greer, Richard Barbera, Carlene Klinect, Superintendent Kevin Bittaker, Office Manager Tiffany Shultz

Mrs. Klinect moved to approve the minutes of the meeting on April 6, 2026. Mr. Barbera seconded the motion. Motion passed.

Mr. Barbera moved to approve the bills listed on April 20, 2026. The motion was seconded by Mrs. Klinect. The motion passed. Mrs. Klinect moved to approve the bills listed on May 4, 2026. The motion was seconded by Mr. Barbera. The motion passed.

Privilege of the floor:
None

Utility Committee Report:
Council Member Bartosch has nothing to report.

Superintendent's Report:
Mr. Bittaker reported on the progress of the Wastewater Treatment Plant. The construction was delayed for a few months while waiting for valves to come in. Most of the valves have arrived now, but the extra valves ordered for the existing equipment are not correct. During conversation with Parkson, it was determined that their contractors didn't follow the approved specs and would reorder them at no cost to BOPA. However, this will delay the project by an additional 4 months.
Shop drawings were received on the bucket truck that was ordered last October. Mr. Bittaker and Mr. Banks had a conference with Terex and it's possible that the truck could be delivered by August instead of the end of the year.

Office Manager's Report:
Mrs. Shultz spoke last year regarding our old server and the need for replacement. In October 2025, the quotes for a new server were between $8-10,000.00 range. Mrs. Shultz received 3 quotes with prices from a refurbished model at $9,500.00, $14,000 plus labor, and $22,000.00. Mrs. Shultz asked to move forward with the quote from Astro Computers at $14,014.36, plus labor. Astro Computers have installed all the office computers, as well as the previous server. Mrs. Klinect moved to approve Astro Computers for the server installation. Mr. Barbera seconded the motion. The motion passed.

Old Business:
None

New Business:
None

Mrs. Klinect moved to adjourn the meeting. The motion was seconded by Mr. Barbera. The motion passed unanimously at 6:51 PM.

BRIAN GREER
PRESIDENT

JESSICA HARPER-BIGLEY
FISCAL OFFICER