SEVILLE BOARD OF PUBLIC AFFAIRS
Minutes
June 15, 2026

Mr. Greer called the meeting to order at 6:45 PM.

Present: President Brian Greer, Richard Barbera, Carlene Klinect, Superintendent Kevin Bittaker, Office Manager Tiffany Shultz

Mrs. Klinect moved to approve the minutes of the meeting on June 1, 2026. Mr. Barbera seconded the motion. Motion passed.

Mr. Barbera moved to approve the bills listed on June 15, 2026. The motion was seconded by Mrs. Klinect. The motion passed.

Privilege of the floor:
None

Utility Committee Report:
Councilmember Bartosh reported that Ordinance 2026-39, regarding the Random Drug Testing, passed at the last council meeting. Ordinance 2026-49, to transfer funds, was also approved.

Superintendent's Report:
Mr. Bittaker shared some slides on an in-house replacement of valves on the water softener panel. The softener was installed in 2004 and the parts are obsolete, but Mr. Bittaker was able to find air valves for the replacement for less than $2,000.00.
Slides were also shown regarding the arsenic filter at the well. The EPA has asked about changing the media in the filter. Our arsenic levels are low, but research has begun on replacing the media in the filter, requiring the tank to be offline for approximately 5 days. Portable filters may be available to use; however, a licensed professional engineer must run the project. Cost for replacing just the media is around $75,000.00, with no real idea on the total project yet. However, this will need to be done as the media is 20 years old.
The storm sewer and water taps are complete on West Greenwich Rd., and the underground electric service is to be installed next week.
Mr. Bittaker would like to place an underground wire puller for sale on Gov Bids. Mr. Greer made the motion to place the unneeded equipment online for sale. Mrs. Klinect seconded the motion. The motion passed, with legal counsel being consulted on the need for an Ordinance with emergency language.
The water and sanitary sewer rates are being reviewed. The last approved increase was effective January 2026 and are comparing to surrounding communities. Seville is currently one of the lowest in the area and we need to be sure income is sufficient for debt coverage.

Office Manager's Report:
The second reading on Resolution 2026-02, Cash Reserve Policy, was completed.
Mrs. Shultz introduced Jen Olenik to the members in attendance. Ms. Olenik has successfully completed the 6-month probationary period. Mrs. Shultz would like approval

to remove her from probation, with a pay increase, effective June 8, 2026. Mr. Greer made the motion to remove Ms. Olenik from probation with an hourly rate increase. Mrs. Klinect seconded the motion. The motion passed.
Mrs. Shultz will also be on vacation from June 23-30, 2026.

Old Business:
None

New Business:
Mr. Barbera would like to make a motion to nominate Mrs. Shultz as the representative of the Board Trustees regarding Public Records. Mr. Greer seconded the motion. The motion passed. Legal counsel will be consulted regarding a resolution.

Mrs. Klinect moved to adjourn the meeting. The motion was seconded by Mr. Barbera. The motion passed unanimously at 6:58 PM.

BRIAN GREER
PRESIDENT

JESSICA HARPER-BIGLEY
FISCAL OFFICER